



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 7th October 2026

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 13th October 2026, at 6.30pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Apologies**
- 2. Public Participation (30 minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Receive an update from the Planning Advisory Group (10 Minutes)**
 - Agree on representative for joint Parish Council Planning Forum
 - Agree on Terms of Reference for Planning Forum
 - Mayoral consultation response
- 6. To Consider Planning Applications: (5 minutes)**
 - PL/2026/01733/MINFHO - 53 Birchy Close Dickens Heath Solihull B90 1QL - Front extension to provide additional living accommodation and porch. Amendments to external appearance of property.
- 7. To Approve the Minutes of the Meeting of the Council held on Tuesday September 8th**
- 8. Parish Council Decisions: (30 mins)**
 - Parish Council Principles of Good Practice including Member and Officer Protocol
 - Outstanding balance for Summer flower displays £200 credit offer
 - Solar Christmas Trees

- CCTV
 - Electric Vehicle Charging, do we want this in the car park?
 - Could we look to change one of the Playground swings to an accessible one to make it more inclusive? £1680 approximate cost
 - Playground repair to bridge £453.36
 - Planning Partnership for Neighbouring Parish Councils
 - Terms of Reference for PAG
 - Updated Payroll Contract as of April 1st 2027
 - To Consider for Approval Updated Financial Regulations
 - To Consider for Approval Budget & Precept Policy
 - To Consider Temporary Extra Hours for Clerk
- 9. Finance and Risk Working Group Update: (10 minutes)**
- Update
- 10. Communications and Events Working Group Update: (10 minutes)**
- Update
 - Royal British Legion £100 donation
 - Remembrance
- 11. Councillors' Action Log and Clerk's Update: (10 mins)**
- Car Park complaints
- 12. To Consider Village Areas of Interest: (15 minutes)**
- Canal
 - Halloween Plan for 2026
 - Youth Provision
 - Main Street
 - Christmas Lights
 - Library
 - IT Platform Update
 - Website Update
 - Village Hall
 - Nature Reserve
 - Flooding
 - Islands
 - Electric Vehicle Charging
 - Gate at Waterside
- 13. Financial Matters: (10 minutes)**
- To Approve the Payments listed in October 13th 2026 Agenda Appendix I: 18 Payments totalling £7,172.05
 - To Receive and Approve a Report on the Finances of the Council
- 14. To Consider Correspondence Received since the Previous Meeting (10 minutes)**
- 15. Items for Next Agenda**

October 13th 2026 Agenda Appendix I

October 2026 Payments		£
Countrywide Grounds	Maint. of VG Sept 2026	566.16
RoSPA Play Safety	Annual Inspection 2026 – VG/Playground	213.60
ICO	Data Protection Fee 2026	47.00
Orton Media	Newsletter Oct, Dec 2026, Feb 2027	298.00
Royal British Legion	Donation for Wreaths for Remembrance	100.00
S Halford	Fun Day Expenses incl. Matting	116.48
M Holloway	Get Well Soon Flowers	67.00
V Taylor	Printing & Refreshments Expenses	116.68
T Griffiths	Bedding Plants & Compost	76.39
Unity Trust Bank	Bank Charges Sept 2026	7.00
Salaries/Cllr Allowances	Oct 2026	3,630.60
HMRC	PAYE/NI Oct 2026	779.07
LGPS	Pension Contribution Oct 2026	963.83
H Marczak	RFO Mobile Phone	169.99
H Raithby	Admin Expenses Oct 2026	20.25
Total October 2026		7,172.05

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date