



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 3rd September 2026

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 8th September 2026, at 6.30pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Apologies**
- 2. Public Participation (30 minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Receive an update from the Planning Advisory Group (10 Minutes)**
- 6. To Consider Planning Applications: (5 minutes)**
- 7. To Approve the Minutes of the Meeting of the Council held on Tuesday July 14th**
- 8. Parish Council Decisions: (30 mins)**
 - CCTV
 - Car Park Clearance
 - Payment of £7,740.90 balance of Plantscape Invoice for Flowers
 - Phone for RFO
 - Playground repairs, spinner and gate top bolt £797.47
 - Terms of Reference Planning Working Party
 - Benches and Maintenance Quotes
 - Planning Advisory Group Letters
- 9. Finance and Risk Working Group Update: (10 minutes)**
 - Update
 - 2026/27 Staff Pay Award 3.3%, backdated to April 1st 2026

10. Communications and Events Working Group Update: (10 minutes)

- Update

11. Councillors' Action Log and Clerk's Update: (10 mins)

- Market House Water Supply Issue

12. To Consider Village Areas of Interest: (15 minutes)

- Canal
- Halloween Plan for 2026
- Youth Club
- Main Street
- Christmas Lights
- Library
- IT Platform Update
- Website Update
- Village Hall
- Nature Reserve
- Flooding
- Islands
- Electric Vehicle Charging
- Gate at Waterside

13. Financial Matters: (10 minutes)

- To Approve the Payments listed in September 8th 2026 Agenda Appendix I: 11 Payments totalling £6,399.84 for September and 18 Payments totalling £7,233.79 for August
- To Receive and Approve a Report on the Finances of the Council
- To Receive the Signed Report from the External Auditor

14. To Consider Correspondence Received since the Previous Meeting (10 minutes)

16. Items for Next Agenda

September 8th 2026 Agenda Appendix I

September 2026 Payments

£

Countrywide Grounds	Maint. of VG Aug 2026	566.16
Kompan	Repair of Playground Gate	965.85
Soft Play House	Playhouse Hire for Fun Day	500.00
Unity Trust Bank	Bank Charges Aug 2026	7.00
Salaries/Cllr Allowances	Sept 2026	3,060.72
HMRC	PAYE/NI Sept 2026	505.92
LGPS	Pension Contribution Sept 2026	782.99
H Raithby	Admin Expenses Sept 2026	11.20
Total September 2026		6,399.84

August 2026 Payments

£

Countrywide Grounds	Maint. of VG July 2026	566.16
Moore UK	External Audit 2025/26 Fee	504.00
TDF Sports	Grant for Youth Sessions	1,200.00
L Woodus	Litter Pick Refreshments	13.50
R Small	Music System Cable/Connectors	55.82
T Griffiths	Shrubs for Planters	20.97
H Raithby	Event Banner	144.84
H Raithby	Litter Picker Rubber Ends	9.59
H Marczak	i Newspaper 12 Mth Subscripn for Library	292.50
Unity Trust Bank	Bank Charges July 2026	7.00
Salaries/Cllr Allowances	August 2026	3,061.12
HMRC	PAYE/NI August 2026	505.52
LGPS	Pension Contribution Aug 2026	782.99
H Raithby	Admin Expenses Aug 2026	11.40
H Marczak	Printer Cartridges/Admin Aug 2026	58.38
Total August 2026		7,233.79

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date