



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday May 6th, 2026

You are hereby summoned to attend the Annual Meeting of the Parish Council of Dickens Heath to be held in **Dickens Heath Library** on Tuesday 12th May 2026, at 6.30 pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Election of Chair**
- 2. To Receive the Chair's Declaration of Acceptance of Office**
- 3. To Receive Apologies for Absence & Acceptance of Reasons**
- 4. Public Participation**
- 5. To Receive Declarations of Interest/Written Requests for Dispensations for Disclosable Pecuniary Interests and to Grant any as appropriate**
- 6. To Receive a Report from the Borough Councillors - if present**
- 7. To Decide whether to Elect a Vice Chair**
- 8. To Agree Dates of and Venue for Council Meetings for the Year**
- 9. To Appoint Representatives to sit on outside bodies**
- 10. Civility & Respect Pledge**
- 11. To Receive an update from the Planning Advisory Group (10 Minutes)**
- 12. To Consider Planning Applications:**

- 2026/00786 – 54 Birchy Close - Entrance porch extension, incorporating a gable end at the front, incorporating flat roof dormers and a single storey rear extension.

13. To Approve the Minutes of the previous meeting held on Tuesday 14th April 2026

14. Parish Council Decisions: (30 mins)

- Councillor Weber's request to use Coat of Arms
- Assertion 10 Website Accessibility Compliance
- Tilehouse Lane Application Response

15. Finance and Risk Committee Update:

16. Communications and Events Committee Update:

17. Councillors' Action Log and Clerk's Update: (10 mins)

18. To Consider Village Areas of Interest: (15 minutes)

- Canal
- Halloween Plan for 2026
- Youth Club
- Main Street
- Christmas Lights
- Library
- IT Platform Update
- Website Update
- Village Hall
- Nature Reserve
- Flooding
- Islands
- Gate for the Village Green

19. Financial Matters:

1. To Approve the Payments listed in May 12th 2026 agenda Appendix I: 17 payments totalling £12,989.56
2. To Receive and agree the Report on the Finances of the Council
3. To Receive the Internal Audit Report 2025/26
4. To Receive and Approve slightly amended End of Year Accounts 2025/26 and Bank Reconciliation
5. To Approve and Sign the Annual Governance Statement 2025/26
6. To Approve and Sign the Annual Accounting Statements 2025/26
7. To Agree the Dates for the Period for the Exercise of Public Rights

20. To Receive any Reports from Councillors who have attended any outside groups or events

21. To Consider Correspondence Received Since the Previous Meeting

22. Items for next Agenda

May 12th 2026 Agenda Appendix I

Payments		£
Countrywide Grounds	Maint. of VG Apr 2026	566.16
DH School	Contribution to Youth Club 2025/26	3,000.00
DH School	Contribution to Youth Club 2026/27	3,000.00
H du Bois	Internal Audit 2025/26	450.00
H Raithby	Laptops x 2 for Staff	1,405.19
L Woodus	Litter Pick Volunteers Refreshments	22.80
A Cardoza	Litter Pick Volunteers Refreshments	44.06
A Cardoza	Trolley for Gardening etc	64.88
A Cardoza	Bucket, Brushes, Reflective Tape	50.38
Unity Trust Bank	Bank Charges Apr 2026	7.00
Salaries/Cllr Allowances	May 2026	3,063.92
HMRC	PAYE/NI May 2026	502.72
LGPS	Pension Contribution May 2026	782.99
H Raithby	Admin Expenses May 2026	29.46
	Total	12,989.56

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date