



## **Dickens Heath Parish Council**

**To All Members of the Council**

**Dated: Thursday 9th April 2026**

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 14<sup>th</sup> April 2026, at 7.00pm, for the purpose of transacting the following business.

**Hannah Raithby**, Clerk to the Council

### **AGENDA**

- 1. Apologies**
- 2. Public Participation (30 minutes)**
- 3. Electric Vehicle Charging Locations Proposal**
- 4. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 5. To Receive a Report from the Borough Councillors – if present**
- 6. To Receive an update from the Planning Advisory Group (10 Minutes)**
- 7. To Consider Planning Applications: (5 minutes)**
- 8. To Approve the Minutes of the Meeting of the Council held on Tuesday March 10<sup>th</sup>**
- 9. Parish Council Decisions: (30 mins)**
  - School Grant Application
  - Summer Display, agree locations
  - Coffees for volunteers after events
  - Severn Trent
  - Neighbourhood Governance Structure
  - Trolley for Litter picking and sign cleaning equipment
  - Vendor Agreement
  - IT Upgrade
  - Music license

- Terms of Reference for Communication and Events and Finance and Risk Working Groups

**10. Finance and Risk Working Group Update: (10 minutes)**

- Update
- Training Plan and Dignity at work policy

**11. Communications and Events Working Group Update: (10 minutes)**

- Update
- Review the Communications Strategy
- Minutes for meetings

**12. Councillors' Action Log and Clerk's Update: (10 mins)**

**13. To Consider Village Areas of Interest: (15 minutes)**

- Canal
- Halloween Plan for 2026
- Youth Club
- Main Street
- Christmas Lights
- Library
- IT Platform Update
- Website Update
- Village Hall
- Nature Reserve
- Flooding
- Islands

**14. Financial Matters: (10 minutes)**

- To Approve the Payments listed in April 14<sup>th</sup> 2026 Agenda Appendix I: 17 Payments totalling £7,551.66
- To Receive and Approve the End of Year Accounts 2025/26, and to Verify the End of Year Bank Reconciliation to the Bank Accounts
- To Receive and Approve in Principle the AGAR Accounting Statement for 2025/26 and the Explanation of Significant Variances from the 2024/25 Figures

**15. To Consider Correspondence Received since the Previous Meeting (10 minutes)**

**16. Items for Next Agenda**

**17. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

## April 14<sup>th</sup> 2026 Agenda Appendix I

<b>April 2026 Payments</b>		<b>£</b>
Countrywide Grounds	Maint. of VG Mar 2026	539.21
WALC	Subscription 2026/27	1,175.00
Amberol Ltd	Barrier Basket & Bracket	148.80
Orton Media	Page in DH Directory x 3 months	298.00
CPRE	Annual Membership 2026/27	60.00
Emms IT Ltd	Website Hosting & Support 2026/27	350.00
DM Payroll Services	Payroll 2026/27	266.40
PPL PRS Ltd	Music Licence for Events 2026/27	250.72
My Party Central	Face Painting	90.00
Unity Trust Bank	Bank Charges Mar 2026	7.00
Salaries/Cllr Allowances	April 2026	3,058.12
HMRC	PAYE/NI April 2026	508.52
LGPS	Pension Contribution Apr 2026	782.99
H Raithby	Admin Expenses Apr 2026	16.90
	<b>Total April 2026</b>	<b>7,551.66</b>

Appendix I Payments Approved as Correct

Signed..... Date .....

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