



Dickens Heath Parish Council

To All Members of the Council

Dated: Thursday 8th January 2026

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 13th January 2026, at 6.30pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Apologies**
- 2. Public Participation (30 minutes)**
- 3. Des from TDF The Lab Sports and Performance Gym attending to speak about youth work in the Village**
- 4. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 5. To Receive a Report from the Borough Councillors – if present**
- 6. To Receive an update from the Planning Advisory Group (10 Minutes)**
- 7. To Approve the Minutes of the Meeting of the Council held on Tuesday October 14th**
- 8. Parish Council Decisions: (30 mins)**
 - Christmas Lights
 - Brixfield Way Island
 - Tesco Car Park Lines
 - Clock Island Planters
 - Decide whether to keep committees or move to working groups
 - Benches on the Village Green
- 9. Finance and Risk Committee Update: (10 minutes)**
 - Update
 - Training Plan and Dignity at work policy
 - Discuss Incident on the Village Green
 - Selling Water Bowzer

10. Communications and Events Committee Update: (10 minutes)

- Update
- Review the Communications Strategy

11. Councillors' Action Log and Clerk's Update: (10 mins)

12. To Consider Village Areas of Interest: (15 minutes)

- Halloween Plan for 2026
- Youth Club
- Main Street
- Christmas Lights
- Library
- CCTV
- IT Platform Update
- Website Update
- Village Hall
- Volunteers
- Nature Reserve
- Flooding

13. To Consider Planning Applications: (5 minutes)

Three Maypoles Lodge, Tythe Barn Lane – 2025/02272 – Erection of 4 dwellings and associated works

Land North of Tythe Barn Lane - 2025/02329 - Change of use from sports club and grazing land to sports club (Class F2) with 3 pitches (1 floodlit) and 1 junior/training artificial grass pitch with floodlights together with the construction of a clubhouse/changing room, ancillary storage buildings, car and coach parking with lighting, sustainable drainage system, footway/cycleway, altered vehicular access to Tilehouse Lane; catch netting, landscaping including an outdoor play space/gym, fencing/gates and biodiversity enhancements, and demolition of existing buildings/structures and felling of trees subject of a Tree Preservation Order.

14. Financial Matters: (10 minutes)

- To Approve the Payments listed in January 13th 2026 Agenda Appendix I: 12 Payments totalling £5,563.90 for January 2026 and 19 Payments totalling £9,845.31 for December 2025
- To Receive a Report on the Finances of the Council
- To Discuss and Approve the Budget and Precept for 2026/27

15. To Consider Correspondence Received since the Previous Meeting (10 minutes)

15. Items for Next Agenda

16. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

January 13th 2026 Agenda Appendix I

January 2026 Payments

£

Countrywide Grounds	Maint. of VG Dec 2025	539.21
SLCC	SLCC Membership 2026	253.00
V Taylor	Xmas Vouchers for Staff	150.00
N. Rashid	Plants	10.00
Unity Trust Bank	Bank Charges Jan 2026	6.00
Salaries/Cllr Allowances	January 2026	3,057.92
HMRC	PAYE/NI Jan 2026	508.72
LGPS	Pension Contribution Jan 2026	1,033.35
H Raithby	Admin Expenses Jan 2026	5.70
Total January 2026		5,563.90

December 2025 Payments

Countrywide Grounds	Maint. of VG Nov 2025	539.21
ASE Computer Services	Set up of New Emails	36.00
Woods Farm	Christmas Tree	156.00
WALC	Canva Course	42.00
L Woodus	Christmas Tree Decorations	36.00
K Weber	Bugler Exps re Remembrance	50.00
H Raithby	Refreshments for Remembrance Helpers	24.99
H Raithby	Workwear for Staff	89.55
Unity Trust Bank	Bank Charges Dec 2025	6.00
Salaries/Cllr Allowances	December 2025	3,286.17
HMRC	PAYE/NI Dec 2025	650.44
LGPS	Pension Contribution Dec 2025	1,138.71
H Raithby	Admin Expenses Dec 2025	9.49
H Marczak	Admin Expenses Dec 2025	5.75
Burleys	Lamp Post Xmas Trees	3,720.00
Clare McNulty	Mascot Hire	55.00
Total December 2025		9,845.31

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date