



## **Dickens Heath Parish Council**

**To All Members of the Council**

**Dated: Thursday 3rd July 2025**

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 8<sup>th</sup> July 2025, at 6.30pm, for the purpose of transacting the following business.

**Hannah Raithby**, Clerk to the Council

### **AGENDA**

- 1. Apologies**
- 2. Public Participation (30 minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Receive an update from the Planning Advisory Group (10 Minutes)**
- 6. To Approve the Minutes of the Meeting of the Council held on Tuesday June 10th**
- 7. Parish Council Decisions: (30 mins)**
  - Bramble Bees use of Village Green
- 8. Finance and Risk Committee Update: (10 minutes)**
  - Update
  - Training Plan and Dignity at work policy
  - Data Protection requirements for 2025/26 accounts
- 9. Communications and Events Committee Update: (10 minutes)**
  - Update
  - Review the Communications Strategy
- 10. Councillors' Action Log and Clerk's Update: (10 mins)**
- 11. To Consider Village Areas of Interest: (15 minutes)**
  - Main Street

- Christmas Lights
- Cleanup of Noticeboard
- Library
- CCTV
- IT Platform Update
- Website Update
- Village Hall

**12. To Consider Planning Applications: (5 minutes)**

- 2025/01208 – 14 Brixfield Way – Single Storey Rear Extension
- 2025/01109 – 12 Brockhurst Lane – Works to Oak Tree

**13. Financial Matters: (10 minutes)**

- To Approve the Payments listed in July 8<sup>th</sup> 2025 Agenda Appendix I: 16 Payments totalling £26,020.89
- To Approve the Payment of Routine Monthly Payments for August 2025
- To Receive a Report on the Finances of the Council

**14. To Consider Correspondence Received since the Previous Meeting (10 minutes)**

**16. Summary of Todays Actions**

**17. Items for Next Agenda**

**18. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

**19. Annual Increment Pay Award For Clerk**

## July 8<sup>th</sup> 2025 Agenda Appendix I

July 2025 Payments		£
Countrywide Grounds	Maint. of VG June 2025	539.21
G Burley & Sons Ltd	Floral Decorations/Watering 2025	14,979.60
Solihull MBC	Library Office Rent for 2023/24	3,038.00
Solihull MBC	Library Office Rent for 2024/25	2,870.00
H Raithby	ID Cards/Lanyards	35.50
T Griffiths	Plants, Plant Food, Compost	207.99
Unity Trust Bank	Bank Charges July 2025	6.00
Salaries/Cllr Allowances	July 2025	2,925.84
HMRC	PAYE/NI July 2025	458.77
LGPS	Pension Contribution July 2025	952.48
H Raithby	Admin Expenses July 2025	4.50
H Marczak	Admin Expenses July 2025	3.00
<b>Total July 2025</b>		<b>26,020.89</b>

Appendix I Payments Approved as Correct

Signed..... Date .....

Signed..... Date .....