



Dickens Heath Parish Council

To All Members of the Council

Dated: Thursday 5th June 2025

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 10th June 2025, at 6.30pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Apologies**
- 2. Election of Chair**
- 3. Public Participation (30 minutes)**
- 4. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 5. To Receive a Report from the Borough Councillors – if present**
- 6. To Receive an update from the Planning Advisory Group about BL1 (10 Minutes)**
- 7. To Approve the Minutes of the Meeting of the Council held on Tuesday May 13th**
- 8. Parish Council Decisions: (30 mins)**
 - Press Release Videos
 - Allotment Association Funding
- 9. Finance and Risk Committee Update: (10 minutes)**
 - Update
 - Training Plan and Dignity at work policy
 - Have all Councillors attended 'New Councillor Training'
- 10. Communications and Events Committee Update: (10 minutes)**
 - Update
 - Review the Communications Strategy
- 11. Councillors' Action Log and Clerk's Update: (10 mins)**
- 12. To Consider Village Areas of Interest: (15 minutes)**

- Main Street
- Christmas Lights
- Cleanup of Noticeboard
- Library
- Service charges in the village
- Lamp Post Installation
- CCTV
- IT Platform Update
- Website Update
- Village Hall

13. To Consider Planning Applications: (5 minutes)

- 2025/00925 – Braggs Farm – Listed building application to convert barn into living accommodation with associated parking
- 2025/00924 – Braggs Farm - Listed building application to convert barn into living accommodation with associated parking

14. Financial Matters: (10 minutes)

- To Approve the Payments listed in June 10th 2025 Agenda Appendix I: 16 Payments totalling £8,691.29
- To Receive a Report on the Finances of the Council

15. To Consider Correspondence Received since the Previous Meeting (10 minutes)

- Summix FHS Developments – Request for meeting
- Arden Green Development
- Bramble Bees request to use the Village Green for Christmas Market – 30th November

16. Summary of Todays Actions

17. Items for Next Agenda

18. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

19. Annual Increment Pay Award For Clerk

June 10th 2025 Agenda Appendix I

June 2025 Payments		£
Countrywide Grounds	Maint. of VG May 2025	539.21
Fairways	Maint of VG Jan/Feb/Mar 2025	512.70
	Less credit note of £1,290.00	
Dickens Heath Village Hall	Hire for Public Meeting June 2 nd 2025	36.00
R Small	PA System	2,129.35
H Raithby	Projector Screen	837.20
M Holloway	Bedding Plants	78.50
Unity Trust Bank	Bank Charges June 2025	6.00
Salaries/Cllr Allowances	June 2025	3,092.58
HMRC	PAYE/NI June 2025	500.37
LGPS	Pension Contribution June 2025	952.48
H Raithby	Admin Expenses June 2025	6.90
Total June 2025		8,691.29

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date