



Dickens Heath

Parish Council

To All Members of the Council

Dated: Thursday May 8th 2025

You are hereby summoned to attend the Annual Meeting of the Parish Council of Dickens Heath to be held in **Dickens Heath Library** on Tuesday 13th May 2025, at 6.30 pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Election of Chair**
- 2. To Receive the Chair's Declaration of Acceptance of Office**
- 3. To Receive Apologies for Absence & Acceptance of Reasons**
- 4. Public Participation**
- 5. To Receive Declarations of Interest/Written Requests for Dispensations for Disclosable Pecuniary Interests and to Grant any as appropriate**
- 6. To Receive a Report from the Borough Councillors - if present**
- 7. To Decide whether to Elect a Vice Chair**
- 8. To Agree Dates of and Venue for Council Meetings for the Year**
- 9. To Appoint Representatives to sit on outside bodies**
- 10. Civility & Respect Pledge**
- 11. To Approve the Minutes of the previous meeting held on Tuesday 8th April 2025**
- 12. Parish Council Decisions: (30 mins)**
 - Projector Screen £698.02 including VAT
 - Parish Councillor Allowances inflationary increase of 2.5%
- 13. Finance and Risk Committee Update:**
 - To Consider and Approve Standing Orders 2025
 - To Consider and Approve Financial Regulations
 - To Consider and Approve the Risk Assessment & Management Document 2025/26
 - To Consider and Approve the Dignity at Work Policy

14. Communications and Events Committee Update:

- Possible test of sound equipment on Village Green

15. Actions from the Minutes of the previous meeting – Clerk's update

16. To Consider Planning Applications:

17. To Consider Village Areas of Interest: (15 minutes)

- Main Street
- Christmas Lights
- Cleanup of Noticeboard
- Library
- Service charges in the village
- Lamp Post Installation
- IT Platform Update
- Website Update
- Village Hall

18. Financial Matters:

1. To Approve the Payments listed in May 13th 2025 agenda Appendix I: 20 payments totalling £7,224.08
2. To Receive a Report on the Finances of the Council
3. To Receive the Internal Audit Report 2024/25
4. To Approve and Sign the Annual Governance Statement 2024/25
5. To Approve and Sign the Annual Accounting Statements 2024/25

19. To Receive any Reports from Councillors who have attended any outside groups or events

20. To Consider Correspondence Received Since the Previous Meeting

21. Items for next Agenda

22. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.