



Dickens Heath Parish Council

To All Members of the Council

Dated: Thursday 3rd April 2025

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 8th April 2025, at 6.30pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Apologies**
- 2. Update from WinnrSport on Youth Club**
- 3. Public Participation (30 minutes)**
- 4. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 5. To Receive a Report from the Borough Councillors – if present**
- 6. To Receive an update from the Planning Advisory Group about BL1 (10 Minutes)**
- 7. To Approve the Minutes of the Meeting of the Council held on Tuesday March 11th**
- 8. Parish Council Decisions: (30 mins)**
 - PA system
 - Add 'BBQ's are not permitted on the Village Green' to the 'Use Of The Village Green' policy
 - Working Group for Main Street
 - Waterside Island Summer Flowers
 - Permission for use of the Village Green
- 9. Finance and Risk Committee Update: (10 minutes)**
 - Update
 - Training Plan and Dignity at work policy
- 10. Communications and Events Committee Update: (10 minutes)**
 - Update
 - Review the Communications Strategy

11. Councillors' Action Log and Clerk's Update: (10 mins)

12. To Consider Village Areas of Interest: (15 minutes)

- Main Street
- Christmas Lights
- Cleanup of Noticeboard
- Library
- Service charges in the village
- Lamp Post Installation
- Dickens Heath Parish Council Strategy and possible funding streams
 - Leaffield Ladies Football Club
 - Canal Project
 - CCTV
- IT Platform Update
- Website Update
- Village Hall

13. To Consider Planning Applications: (5 minutes)

- 2025/00567 – 153 Dickens Heath Road – Loft bedroom conversion
- 2025/00429 – 11 Broom Lane - Replace glass conservatory roof with lightweight insulated warm roof with lightweight tiles and 2 glazed panels. Change the Edwardian end of conservatory roof to gable end. Replace the kitchen window with double glazed door to provide access to rear garden

14. Financial Matters: (10 minutes)

- To Approve the Payments listed in April 8th 2025 Agenda Appendix I: 15 Payments totalling £6,831.06
- To Receive and Approve the End of Year Accounts 2024/25, and to Verify the End of Year Bank Reconciliation to the Bank Accounts
- To Receive and Approve in Principle the AGAR Accounting Statement for 2024/25 and the Explanation of Significant Variances from the 2023/24 figures

15. To Consider Correspondence Received since the Previous Meeting (10 minutes)

- Allotment Association and CIL money
- Summix FHS Developments – Request for meeting

16. Summary of Today's Actions

17. Items for Next Agenda

18. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

April 8th 2025 Agenda Appendix I

April 2025 Payments

£

Dickens Heath Village Hall	Hire for Easter Egg Hunt Apr 20 th 2025	72.00
Village Landscapes	Tesco Car Park Garden Works	590.00
EmmsIT Ltd	Website Hosting & Support	350.00
WALC	Annual Subscription 2025/26	1,124.60
Story Telling Treasures	Mental Health Support Books	114.88
Unity Trust Bank	Bank Charges Apr 2025	6.00
Salaries/Cllr Allowances	April 2025	3,092.78
HMRC	PAYE/NI Apr 2025	500.17
LGPS	Pension Contribution Apr 2025	952.48
H Raithby	Admin Expenses Apr 2025	28.15

Total April 2025

6,831.06

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date