



Dickens Heath Parish Council

To All Members of the Council

Dated: Thursday 6th February 2025

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 11th February 2025, at 6.30pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Apologies**
- 2. Public Participation (30 minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Receive an update from the Planning Advisory Group about BL1 (10 Minutes)**
 - Letter from Andy Mackiewicz
- 6. To Approve the Minutes of the Meeting of the Council held on Tuesday January 14th**
- 7. Parish Council Decisions: (30 mins)**
 - Which Charity would we like to support this year
 - Christmas Tree
 - Car Park - Bollards to prevent pavement parking
 - Sign to direct people to the Car Park
 - tidy up/cut back foliage - £590
 - backup Councillor for car park inspections
 - Mental health awareness book bundles
 - Parish Council Insurance
 - Appointment of Internal Auditor
- 8. Finance and Risk Committee Update: (10 minutes)**
 - Update

- Training Plan and Dignity at work policy

9. Communications and Events Committee Update: (10 minutes)

- Update
- Review the Communications Strategy
- VE Day 80th Event 8th May

10. Councillors' Action Log and Clerk's Update: (10 mins)

- Bridleway flooding

11. To Consider Village Areas of Interest: (15 minutes)

- Closure of Main Street
- Car Park
- Library
- Service charges in the village
- Lamp Post Installation
- Dickens Heath Parish Council Strategy and possible funding streams
 - Noticeboards
 - Leafield Ladies Football Club
 - Canal Project
 - CCTV
- IT Platform Update
- Website Update
- Village Hall

12. To Consider Planning Applications: (5 minutes)

- 2025/00139 - The Farmhouse 9 Wharf Farm Close – Variation to planning permission, see attachment

13. Financial Matters: (10 minutes)

- To Approve the Payments listed in February 11th 2025 Agenda Appendix I: 14 Payments totalling £5,330.35
- To Receive a Report on the Finances of the Council
- New Unity Trust Bank Account

14. To Consider Correspondence Received since the Previous Meeting (10 minutes)

15. Summary of Today's Actions

16. Items for Next Agenda

- 14. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

February 11th 2025 Agenda Appendix I

February 2025 Payments		£
Fairways	VG Maintenance Feb 2025	600.90
Krystal Hosting Ltd	Domain registration	12.00
SLCC	Membership Fee 2025	190.00
Unity Trust Bank	Bank Charges Feb 2025	6.00
R Small	Xmas Voucher for Staff add spend	10.00
Salaries/Cllr Allowances	Feb 2025	3,144.47
HMRC	PAYE/NI Feb 2025	382.39
LGPS	Pension Contribution Feb 2025	970.44
H Raithby	Admin Expenses Feb 2025	14.15
Total February 2025		5,330.35

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date