



## **Dickens Heath Parish Council**

**To All Members of the Council**

**Dated: Thursday 4th April 2024**

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 9<sup>th</sup> April 2024, at 6.30pm, for the purpose of transacting the following business.

**Hannah Raithby**, Clerk to the Council

### **AGENDA**

- 1. Apologies**
- 2. Public Participation (30 minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday March 12<sup>th</sup> 2024**
- 6. Parish Council Decisions: (30 mins)**
  - In Bloom
  - To discuss whether to keep Committees in their current form
  - Projector
  - Working Group/Planning Advisory Group
  - Graffiti wipes
- 7. Finance and Risk Committee Update: (10 minutes)**
  - Update
  - Training Plan and Dignity at work policy
- 8. Communications and Events Committee Update: (10 minutes)**
  - Update
  - Volunteer to chair the committee

- D-Day 80 - 6th June 2024

**9. Councillors' Action Log and Clerk's Update: (10 mins)**

**10. To Consider Village Areas of Interest: (15 minutes)**

- Speed reduction proposals – speed visor etc as discussed with Paul Tovey at SMBC
- Youth Club at Community Hub
- Library
- Fairways Contract
- Flooding Rumbush Lane/Packmores junction
- Service charges in the village
- Table Tennis Table Installation Discussion
- Lamp Post Installation/Christmas Lights planning - update

**11. To Consider Planning Applications: (5 minutes)**

- 2024/00503 Priorsgate, 100 Birchy Close – Two Storey Side and rear extension – suggested action (from planning advisory group) request wheel washing facility and restrictive working hours to protect existing residents in addition to the involvement of the Tree Officer
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**12. Financial Matters: (10 minutes)**

- To Approve the Payments listed in April 9<sup>th</sup> 2024 Agenda Appendix I: 17 Payments totalling £5,501.30 for April 2024
- To Receive and Approve the End of Year Accounts 2023/24, & to Verify the End of Year Bank Reconciliation to the Bank Accounts
- To Receive and Approve in Principle the AGAR Accounting Statement for 2023/24 & the Explanation of Significant Variances from the 2022/23 figures

**14. To Consider Correspondence Received since the Previous Meeting (10 minutes)**

**15. Summary of Todays Actions**

**16. Items for Next Agenda**

**17. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

## April 9<sup>th</sup> 2024 Agenda Appendix I

		£
<b>April 2024 Payments</b>		
Fairways	VG Maintenance Apr 2024	600.90
Village Landscapes	Tesco Car Park Garden Works	490.00
Emms IT Ltd	Website Hosting & Maint.	350.00
T Griffiths	Plants & Compost	106.57
Heart of England In Bloom	Entry Fee 2024	110.00
H Raithby	Graffiti Wipes	36.49
HSBC	Bank Charges Apr 2024	8.00
Salaries/Cllr Allowances	April 2024	2,840.89
HMRC	PAYE/NI Apr 2024	344.35
LGPS	Pension Contribution Apr 2024	615.10
NEST	Pension Contribution Apr 2024	68.90
H Raithby	Admin Expenses Apr 2024	4.50
WALC/NALC	Annual Subscription 2024/25	1,084.80
<b>Total April 2024</b>		<b>6,660.50</b>

Appendix I Payments Approved as Correct

Signed..... Date .....

Signed..... Date .....