



Dickens Heath

Parish Council

To All Members of the Council

Dated: Thursday May 9th 2024

You are hereby summoned to attend the Annual Meeting of the Parish Council of Dickens Heath to be held in **Dickens Heath Library** on Tuesday 14th May 2024, at 6.30 pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Election of Chair**
- 2. To Receive the Chair's Declaration of Acceptance of Office**
- 3. To Receive Apologies for Absence & Acceptance of Reasons**
- 4. Public Participation**
- 5. To Receive Declarations of Interest/Written Requests for Dispensations for Disclosable Pecuniary Interests and to Grant any as appropriate**
- 6. To Receive a Report from the Borough Councillors - if present**
- 7. To Decide whether to Elect a Vice Chair**
- 8. To Agree Dates of and Venue for Council Meetings for the Year**
- 9. To Appoint Representatives to sit on outside bodies**
- 10. Civility & Respect Pledge**
- 11. To Approve the Minutes of the previous meeting held on Tuesday 9th April 2024**
- 12. Parish Council Decisions: (30 mins)**
 - To discuss whether to keep Committees in their current form
 - To discuss whether to part fund RFO to undertake Principles of Internal Auditing Course (£120 plus VAT)
- 13. Actions from the Minutes of the previous meeting – Clerk's update**
- 14. To Consider Planning Applications:**
 - 2024/00728 – Field North of Tythe Barn Lane - Residential development of up to 90 dwellings, associated development including site infrastructure, associated works,

landscaping, public open space, sustainable drainage system and vehicular access off Tythe Barn Lane.

- 2024/00503 - Priorsgate 100 Birchy Close Dickens Heath Solihull - Two storey side and rear extension – Planning advisory group would like to request wheel washing and restricted working hours for this.
- 2024/00385 - 237 Tythe Barn Lane to 91 Three Acres Lane - Crown Lift by 4.7m Oak tree
- 2024/00413 – 40-50 Whitchurch Lane - Reduction of 2.5m in length of lateral limbs (South/South West) on 5 No. Ash trees

15. To Consider Village Areas of Interest: (15 minutes)

- Speed reduction proposals – speed visor etc as discussed with Paul Tovey at SMBC
- Youth Club at Community Hub
- Library
- Fairways Contract
- Service charges in the village
- Table Tennis Table Installation Discussion
- Lamp Post Installation/Christmas Lights planning – update
- Planning Advisory Group Update
- Dickens Heath Parish Council Strategy

16. Financial Matters:

1. To Approve the Payments listed in May 14th 2024 agenda Appendix I: 17 payments totalling £5,714.34
2. To Receive a Report on the Finances of the Council
3. To Receive the Risk Assessment & Management document 2024/25
4. To Receive the Internal Audit Report 2023/24
5. To Approve and Sign the Annual Governance Statement 2023/24
6. To Approve and Sign the Annual Accounting Statements 2023/24

17. To Receive any Reports from Councillors who have attended any outside groups or events

18. To Consider Correspondence Received Since the Previous Meeting

19. Items for next Agenda

20. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

21. To consider Co-Option application forms

May 14th 2024 Agenda Appendix I

Payments		£
Fairways	Maint. of VG May 2024	600.90
DM Payroll Services	Payroll for 2024/25	222.00
H Raithby	Projector	886.40
M Small	Birmingham Mail Subscription	87.17
M Small	Art Pens for Library	19.99
HSBC	Bank Charges May 2024	8.00
Salaries/Cllr Allowances	May 2024	2,840.29
HMRC	PAYE/NI May 2024	344.95
LGPS	Pension Contribution May 2024	615.10
NEST	Pension Contribution May 2024	68.90
H Raithby	Admin Expenses May 2024	10.17
H Marczak	Admin Expenses May 2024	10.47
H Raithby	APM Refreshments	15.25
H Raithby	Ink Cartridges	48.79
T Griffiths	Plants & Compost	115.98
	Total	5,894.36

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date