



## **Dickens Heath Parish Council**

**To All Members of the Council**

**Dated: Thursday 9th January 2025**

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 14<sup>th</sup> January 2025, at 6.30pm, for the purpose of transacting the following business.

**Hannah Raithby**, Clerk to the Council

### **AGENDA**

- 1. Apologies**
- 2. Public Participation (30 minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Receive an update from the Planning Advisory Group about BL1 (10 Minutes)**
- 6. To Approve the Minutes of the Meeting of the Council held on Tuesday November 19th**
- 7. Parish Council Decisions: (30 mins)**
  - Quote to remove weeds outside Ice
  - Leaving thank you gift for resident who has helped with graffiti
  - Fairways playground inspections
  - Potential Christmas tree for the Village Green
- 8. Finance and Risk Committee Update: (10 minutes)**
  - Update
  - Training Plan and Dignity at work policy
- 9. Communications and Events Committee Update: (10 minutes)**
  - Update
  - Review the Communications Strategy

#### **10. Councillors' Action Log and Clerk's Update: (10 mins)**

- The Coppice, Rumbush Lane – Removal of protected Tree T18
- Consultation re remote meetings

#### **11. To Consider Village Areas of Interest: (15 minutes)**

- Closure of Main Street
- Car Park Issues
- Library
- Service charges in the village
- Lamp Post Installation
- Dickens Heath Parish Council Strategy and possible funding streams
  - Noticeboards
  - Leaffield Ladies Football Club
  - Canal Project
  - CCTV email
- IT Platform Update
- Website Update
- Village Hall

#### **12. To Consider Planning Applications: (5 minutes)**

- 18 Griffin Lane – Installation of air to water heat pump
- 1 Brockhurst Lane – work to oak trees
- Dickens Heath Community Primary school – work to oak tree

#### **13. Financial Matters: (10 minutes)**

- To Approve the Payments listed in January 14<sup>th</sup> 2025 Agenda Appendix I: 12 Payments totalling £5,160.90 for January 2025 and 14 Payments totalling £11,626.87 for December 2024
- To Receive a Report on the Finances of the Council
- New Unity Trust Bank Account
- To Discuss and Approve the Budget and Precept for 2025/26

#### **14. To Consider Correspondence Received since the Previous Meeting (10 minutes)**

#### **15. Summary of Today's Actions**

#### **16. Items for Next Agenda**

- 14. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the**

**Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

**15. Simon litter picking hours/holiday – Next band up**

**January 14<sup>th</sup> 2025 Agenda Appendix I**

<b>January 2025 Payments</b>		<b>£</b>
Fairways	VG Maintenance Jan 2025	600.90
Unity Trust Bank	Bank Charges Jan 2025	6.00
R Small	Xmas Vouchers for Staff	170.00
Salaries/ClIr Allowances	Jan 2025	3,061.83
HMRC	PAYE/NI Jan 2025	370.32
LGPS	Pension Contribution Jan 2025	943.50
H Raithby	Admin Expenses Jan 2025	8.35
<b>Total January 2025</b>		<b>5,160.90</b>

**December 2024 Payments**

Fairways	VG Maintenance Dec 2024	600.90
Woods Farm	Xmas Tree	156.00
Plantscape	Solar Xmas Trees	5,136.00
HSBC	Final Bank Charges	8.00
Unity Trust Bank	Bank Charges	2.60
Salaries/ClIr Allowances	Dec 2024	3,814.91
HMRC	PAYE/NI Dec 2024	656.25
LGPS	Pension Contribution Dec 2024	1,246.26
H Raithby	Admin Expenses Dec 2024	5.95
<b>Total December 2024</b>		<b>11,626.87</b>

Appendix I Payments Approved as Correct

Signed..... Date .....

Signed..... Date .....