



Dickens Heath Parish Council

To All Members of the Council

Dated: Thursday 3th October 2024

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 8th October 2024, at 6.30pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

1. Apologies
2. Public Participation (30 minutes)
3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate
4. To Receive a Report from the Borough Councillors – if present
5. To Receive an update from the Planning Advisory Group about BL1 (10 Minutes)
6. To Approve the Minutes of the Meeting of the Council held on Tuesday September 10th 2024
7. Parish Council Decisions: (30 mins)
 - Terms Of Reference for Planning Advisory Group
 - Gazebo – Extra cost for green or continue with agreed cost for white
8. Finance and Risk Committee Update: (10 minutes)
 - Update
 - Councillors to have input towards budget if they would like to
 - Training Plan and Dignity at work policy
9. Communications and Events Committee Update: (10 minutes)
 - Update
 - Remembrance
 - Trumpet/Bugler for Remembrance £290 and £312.50

- Review the Communications Strategy

10. Councillors' Action Log and Clerk's Update: (10 mins)

11. To Consider Village Areas of Interest: (15 minutes)

- Youth Club at Community Hub
- Canal Project Update
- Library
- Service charges in the village
- Lamp Post Installation
- Dickens Heath Parish Council Strategy and possible funding streams
 - Noticeboards
 - Leafield Ladies Football Club
 - Footpath above the canal between Dickens Heath Road and Tythe Barn Lane/Tythe Barn Lane leading out of Dickens Heath to Tilehouse Lane (to Whitlocks End)
- IT Platform Update
- Website Update
- Village Hall

12. To Consider Planning Applications: (5 minutes)

- 2024/01798 – 42 Beech Lane – Hip to gable loft conversion
- 2024/01859 – 187,191,195 Tythe Barn Lane – Externally applied wall insulation with render finish similar to existing

13. Financial Matters: (10 minutes)

- To Approve the Payments listed in October 8th 2024 Agenda Appendix I: 17 Payments totalling £5,493.61
- To Receive a Report on the Finances of the Council
- To Consider Proposed Guidelines for New Bank Account with Unity Trust Bank

14. To Consider Correspondence Received since the Previous Meeting (10 minutes)

15. Summary of Todays Actions

16. Items for Next Agenda

14. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

15. Discuss Co-option applications

16. Simon litter picking hours/holiday

October 8th 2024 Agenda Appendix I

		£
October 2024 Payments		
Fairways	VG Maintenance Oct 2024	600.90
A Weber	Leaflets Printing	90.19
ICO	Data Protection Fee 2024	35.00
Moore UK	External Audit Fee 2023/24	504.00
Royal British Legion	Donation for Wreaths	100.00
Central Fast Response	Donation for Remembrance First Aid	75.00
HSBC	Bank Charges Oct 2024	8.00
Salaries/Cllr Allowances	Oct 2024	3,280.97
HMRC	PAYE/NI Oct 2024	25.60
LGPS	Pension Contribution Oct 2024	640.44
NEST	Pension Contribution Oct 2024	68.90
H Raithby	Admin Expenses Oct 2024	64.61
	Total Oct 2024	5,493.61

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date