



## **Dickens Heath Parish Council**

**To All Members of the Council**

**Dated: Thursday 6th June 2024**

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 11<sup>th</sup> June 2024, at 6.30pm, for the purpose of transacting the following business.

**Hannah Raithby**, Clerk to the Council

### **AGENDA**

- 1. Apologies**
- 2. Public Participation (30 minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday May 14<sup>th</sup> 2024**
- 6. Parish Council Decisions: (30 mins)**
  - Request for funding from Dickens Heath Primary School
  - To Discuss Increment Pay Increase for Clerk
  - To Discuss Inflation Increase to Councillors' Allowances
  - Car Club Pilot
  - Request to use the village green for charity event – Little Avengers Assemble – in aid of Acorns Childrens Hospice
  - Car Club Pilot
  - Approve .GOV.UK email addresses
  - Change process for approval of letters to SMBC
  - Wreath for D-Day

**7. Finance and Risk Committee Update: (10 minutes)**

- Update
- Training Plan and Dignity at work policy

**8. Communications and Events Committee Update: (10 minutes)**

- Update

**9. Councillors' Action Log and Clerk's Update: (10 mins)**

**10. To Consider Village Areas of Interest: (15 minutes)**

- Speed reduction proposals – speed visor etc as discussed with Paul Tovey at SMBC
- Youth Club at Community Hub
- Library
- Service charges in the village
- Table Tennis Table Installation Discussion
- Lamp Post Installation/Christmas Lights planning – update
- Dickens Heath Parish Council Strategy

**11. To Consider Planning Applications: (5 minutes)**

- PL/2024/00521/TPO - Land Adj 11 Marlpit Close B90 1FX - One-sided crown reduction on Oak tree (TPO/01011 Group 1 – T4) by up to 4m, overhanging driveway of 11 Marlpit Close.

**12. Financial Matters: (10 minutes)**

- To Approve the Payments listed in June 11<sup>th</sup> 2024 Agenda Appendix I: 17 Payments totalling £5,690.52 for June 2024
- To Receive a Report on the Finances of the Council
- To Receive the Internal Audit Report 2023-24

**14. To Consider Correspondence Received since the Previous Meeting (10 minutes)**

**15. Summary of Todays Actions**

**16. Items for Next Agenda**

**17. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

## June 11<sup>th</sup> 2024 Agenda Appendix I

		£
<b>June 2024 Payments</b>		
Fairways	VG Maintenance June 2024	600.90
EOS Interiors Ltd	Two Tables for Library	876.48
W J Robinson	Internal Audit 2023-24	224.00
M Holloway	Floral Wreath D Day	40.00
N Rashid	DH School Plants for Planters	31.23
J Partridge	Plants for Planters	36.17
HSBC	Bank Charges June 2024	8.00
Salaries/Cllr Allowances	June 2024	2,840.29
HMRC	PAYE/NI June 2024	344.95
LGPS	Pension Contribution June 2024	615.10
NEST	Pension Contribution June 2024	68.90
H Raithby	Admin Expenses June 2024	4.50
	<b>Total June 2024</b>	<b>5,690.52</b>

Appendix I Payments Approved as Correct

Signed..... Date .....

Signed..... Date .....