



Dickens Heath Parish Council

To All Members of the Council

Dated: Thursday 9th November 2023

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 14th November 2023, at 6.30pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

1. Apologies
2. Public Participation (15 minutes)
3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate
4. To Receive a Report from the Borough Councillors – if present
5. To Approve the Minutes of the Meeting of the Council held on Tuesday October 17th, 2023
6. Parish Council Decisions: (10 mins)
 - Website Proposal
 - Fairways quote to move planters (£875 + VAT)
 - Christmas Tree
 - Formulate plan of action from RoSPA inspection
7. Finance and Risk Committee Update: (10 minutes)
 - Training Plan and Dignity at work policy
 - To Agree a Date for a Budget Meeting
8. Communications and Events Committee Update: (10 minutes)
 - Update
 - D-Day 80 - 6th June 2024
9. Tesco Car Park: (10 mins)
 - Update?
10. Councillors' Action Log and Clerk's Update: (10 mins)
 - Car Park/Playground inspections

11. To Consider Village Areas of Interest: (15 minutes).

- Road markings in the Village
- Car Park and parking Scheme in the Village Centre to include the Tesco Car Park
- Traffic Islands, Trees & Planters
- Youth Club at Community Hub
- Library
- Fairways Contract
- Applying for Tree Preservation Orders
- Opportunity from Woodland trust to have some free trees

12. To Consider Planning Applications: (5 minutes)

- 48 Birchy Close, B90 1QL - Retrospective planning application for a covered gazebo with barbeque and pizza oven.

12. Financial Matters: (10 minutes)

- To Approve the Payments listed in November 14th 2023 Agenda Appendix I: 20 Payments totalling £8,295.73
- To Approve the Payment of routine payments in December 2023
- To Consider for Approval the Staff Pay Award 2023/24 (an increase of £1 per hour for all staff)
- To Receive a Report on the Finances of the Council

14. To Consider Correspondence Received since the Previous Meeting (10 minutes)

15. Summary of Todays Actions

16. Items for Next Agenda

17. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

18. To Consider Staff Pension Schemes

November 14th 2023 Agenda Appendix I

		£
November Payments		
Fairways	VG Maintenance Nov 2023	526.50
Plantscape	Solar Xmas Trees 2023	3,482.40
RoSPA Play Safety	Annual Inspections of VG/Playground	188.40
T Griffiths	Plants for Planters	83.66
J Partridge	Plants for Planters	20.00
M Small	Resources for Library Warm Hub	118.94
H Raithby	Posters for Remembrance	28.80
H Raithby	ID Cards & Lanyards	76.88
HSBC	Bank Charges Nov 2023	8.00
Salaries/Cllr Allowances	Nov 2023	2,773.49
HMRC	PAYE/NI Nov 2023	313.98
LGPS	Pension Contribution Nov 2023	580.14
NEST	Pension Contribution Nov 2023	63.35
H Raithby	Admin Expenses Nov 2023	31.19
Total November 2023		8,295.73

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date