



Dickens Heath Parish Council

To All Members of the Council

Dated: Thursday 7th September 2023

you are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 12th September 2023, at 6.30pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Apologies**
- 2. Public Participation (15 minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday July 11th, 2023**
- 6. Parish Council Decisions: (10 mins)**
 - Plantscape email, Christmas and flowers for next year
 - Library budget
 - Love Solihull Tree Planting/dead tree on Village Green
 - Memorial Plaque for Bob Cudmore on Bench on the Village Green
 - Persimmon Homes Letter
 - Expenditure by Councillors to be properly costed and any increase to approved expenditure requires further approval by PC
 - Overgrown area outside ICE – whether to tidy it up
 - Whether to Extend the Birmingham Mail Subscription for the Library - £73.13 for 3 months
- 7. Tesco Car Park: (10 mins)**
 - Update?
- 8. Councillors' Action Log and Clerk's Update: (10 mins)**
 - Car Park/Playground inspections

9. To Consider Village Areas of Interest: (15 minutes).

- Car Parking Scheme in the Village Centre to include the Tesco Car Park
- Hutchings Lane Car Parking Issue
- Traffic Islands, Trees & Planters
- Youth Club at Community Hub
- Library
- Double Yellow Lines due on Dickens Heath Rd

10. Finance and Risk Committee Update: (10 minutes)

- Training Plan and Dignity at work policy
- Update on Committee Meeting 1/8/2023

11. Communications and Events Committee Update: (10 minutes)

- Update on Committee Meeting 24/7/2023

12. To Consider Planning Applications: (5 minutes)

- 2023/01726 - 28 Tythe Barn Lane - Rear single storey extension
- 2023/01757 - 274 Dickens Heath Rd - Two storey side extensions & extension of front of property

13. Financial Matters: (10 minutes)

- To Approve the Payments listed in September 12th 2023 Agenda Appendix I: 17 Payments totalling £5,201.03 for September and 18 Payments totalling £5,052.93 for August 2023
- To Receive a Report on the Finances of the Council

14. To Consider Correspondence Received since the Previous Meeting (10 minutes)

15. Summary of Todays Actions

16. Items for Next Agenda

17. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

18. To Consider Staff Pension Schemes

September 12th 2023 Agenda Appendix I

£

September Payments

Fairways	VG Maintenance Sept 2023	526.50
Fairways	Additional Bin Emptying Aug 2023	136.08
Moore UK	External Audit 2022/23	504.00
Orton Media	Page in DH Directory x 3 months	268.00
HSBC	Bank Charges Sept 2023	11.00
M Small	Chocolates for Library	18.69
Salaries/Cllr Allowances	Sept 2023	2,763.41
HMRC	PAYE/NI Sept 2023	324.06
LGPS	Pension Contribution Sept 2023	580.14
NEST	Pension Contribution Sept 2023	63.35
H Marczak	Admin Expenses Sept 2023	5.80
	Total September 2023	5,201.03

August Payments

Fairways	VG Maintenance Aug 2023	526.50
Fairways	Additional Bin Emptying July 2023	136.08
A R Bennett	Electrical Work Defibrillator	458.00
N Rashid	Plants for Planters	48.00
H Raithby	Litter Pickers x 2	55.72
M Small	Weed Killer/Pump/Tools	86.17
HSBC	Bank Charges Aug 2023	8.00
Salaries/Cllr Allowances	Aug 2023	2,763.41
HMRC	PAYE/NI Aug 2023	324.06
LGPS	Pension Contribution Aug 2023	580.14
NEST	Pension Contribution Aug 2023	63.35
H Raithby	Admin Expenses Aug 2023	3.50
	Total August 2023	5,052.93

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date