



## **Dickens Heath Parish Council**

**To All Members of the Council**

**Dated: Thursday 8th June 2023** you

are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 13<sup>th</sup> June 2023, at 6.30pm, for the purpose of transacting the following business.

**Hannah Raithby**, Clerk to the Council

### **AGENDA**

- 1. Apologies**
- 2. Public Participation (15 minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday May 16<sup>th</sup>, 2023**
- 6. Parish Council Decisions: (10 mins)**
  - Grant application from Dickens Heath Allotment Association
  - Choose voting representative to attend WALC AGM
  - Consider who will attend SAM meetings
  - Consider Councillors having individual emails and which format/provider should be used
  - Planning responsibility
  - Consider how to improve Internal Communication relating to the new team
  - Consider how to fund the new Website as CIL money cannot be used
  - Committee Membership proposals and approval
  - Planning responsibility – initial proposal
  - Point of contact for fairways
- 7. Tesco Car Park: (10 mins)**
  - Update?

**8. Councillors' Action Log and Clerk's Update: (10 mins)**

- Accountability on action owners
- Sharing the load/dividing responsibilities
- Reminder to all the terms of reference for meetings held by committees. The need to give notice of a meeting, produce an agenda and for minutes to be produced/signed off by chair.
- Code of Conduct

**9. To Consider Village Areas of Interest: (15 minutes).**

- Car Parking Scheme in the Village Centre to include the Tesco Car Park
- Traffic Islands, Trees & Planters
- Youth Club at Community Hub

**10. Finance and Risk Committee Update: (10 minutes)**

**11. Communications and Events Committee Update: (10 minutes)**

**12. To Consider Planning Applications: (5 minutes)**

- 2023/00909 - Priorsgate, 100 Birchy Close. Fell 16 trees
- 2023/01091 - Land Rear Of 39 To 43 Birchy Close. Erect 6 bungalows and 3 garages.

**13. Financial Matters: (10 minutes)**

- To Approve the Payments listed in June 13<sup>th</sup> 2023 Agenda Appendix I: 16 Payments totalling £4,578.27
- To Receive a Report on the Finances of the Council

**14. To Consider Correspondence Received since the Previous Meeting (10 minutes)**

**15. Items for Next Agenda**

**16. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

## June 13<sup>th</sup> 2023 Agenda Appendix I

		£
<b>June Payments</b>		
Fairways	VG Maintenance June 2023	526.50
R Barber	Coronation Expenses	12.00
J Partridge	Plants for Planters	21.94
D Wright	Plants for Planters	37.89
HSBC	Bank Charges June 2023	8.00
Salaries/CIlr Allowances	June 2023	3,007.82
HMRC	PAYE/NI June 2023	310.63
LGPS	Pension Contribution June 2023	580.14
NEST	Pension Contribution June 2023	63.35
H Raithby	Admin Expenses June 2023	10.00
	<b>Total June 2023</b>	<b>4,578.27</b>

Appendix I Payments Approved as Correct

Signed..... Date .....

Signed..... Date .....