



Dickens Heath

Parish Council

To All Members of the Council

Dated: Wednesday May 10th 2023

You are hereby summoned to attend the Annual Meeting of the Parish Council of Dickens Heath to be held in **Dickens Heath Library** on Tuesday 16th May 2023, at 6.30 pm, for the purpose of transacting the following business.

Hannah Raithby, Clerk to the Council

AGENDA

- 1. Election of Chair**
- 2. To Receive the Chair's Declaration of Acceptance of Office**
- 3. To Receive Apologies for Absence & Acceptance of Reasons**
- 4. Public Participation**
- 5. To Receive all Councillors' Declaration of Acceptance of Office, and to decide when any Declarations of Acceptance of Office which have not been received shall be received**
- 6. To Receive all Councillors' Declaration of Pecuniary Interest form and Code of Conduct Agreement**
- 7. To Consider Co-option to the Parish Councillor Vacancies**
- 8. To Receive Declarations of Interest/Written Requests for Dispensations for Disclosable Pecuniary Interests and to Grant any as appropriate**
- 9. To Receive a Report from the Borough Councillors - if present**
- 10. To Decide whether to Elect a Vice Chair**
- 11. To Consider whether to accept Councillor's Allowances and to consider the latest increase**
- 12. To Consider whether to attend Training for New Councillors**
- 13. To Agree Dates of and Venue for Council Meetings for the Year**
- 14. To Resolve whether to Establish any Committees/Councillor Responsibilities**
- 15. To Appoint Representatives to sit on outside bodies**

16. To Agree Bank Signatories

17. Civility & Respect Pledge

18. To Approve the Minutes of the previous meeting held on Thursday 20th April 2023

19. Actions from the Minutes of the previous meeting – Clerk’s update

20. To Consider Planning Applications:

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21. Financial Matters:

1. To Approve the Payments listed in May 16th 2023 agenda Appendix I: 23 payments totalling £5,450.37
2. To Receive a Report on the Finances of the Council
3. To Receive the Risk Assessment & Management document 2023/24
4. To Receive the Internal Audit Report 2022-23
5. To Approve and Sign the Annual Governance Statement 2022/23
6. To Approve and Sign the Annual Accounting Statements 2022/23

22. To Consider Village Issues:

- SMBC Issues
- Management Companies across Dickens Heath
- In Bloom and Floral Decorations
- Village Green signage and policy

23. To Receive any Reports from Councillors who have attended any outside groups or events

24. To Consider Issues of Importance:

- Parish Council Website and Emails
- Grant Applications
- Items for next Parish Council News - June

25. To Consider Correspondence Received Since the Previous Meeting

26. Items for next Agenda

27. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

28. To consider Co-Option application forms

May 16th 2023 Agenda Appendix I

Payments		£
Fairways	Maint. of VG May 2023	526.50
Bill Robinson	Internal Audit 2022/23	199.00
HSBC	Bank Charges May 2023	8.00
SLCC	Membership for HR 2023/24	199.00
Revolver	Band to Play at Coronation Event	600.00
Alpaca at Daisy Farm	Alpaca Visit – Coronation Event	80.00
D Laurent	Coronation Prizes etc	36.83
M Connolly-Dowson	Coronation Decorations	52.31
M Connolly-Dowson	Coronation Printing/Accessories	178.97
Salaries/Cllr Allowances	May 2023	2,637.78
HMRC	PAYE/NI May 2023	223.23
LGPS	Pension Contribution May 2023	580.14
NEST	Pension Contribution May 2023	63.35
LGPS	Additional Pension Contribution Apr 2023 – new rate error by LGPS	59.84
H Marczak	Admin Expenses May 2023	5.42
	Total	5,450.37

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date