



Dickens Heath Parish Council

To All Members of the Council

Dated: Thursday 24th November 2022

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 29th November 2022, at 6.30pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

1. Apologies
2. Opportunity for Youth Club at the Hub at the School – Mrs J Nicholls, Headteacher Dickens Heath Community Primary School (15 minutes)
3. Public Participation (15 minutes)
4. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate
5. To Receive a Report from the Borough Councillors – if present
6. To Approve the Minutes of the Meeting of the Council held on Tuesday October 18th 2022
7. To Approve the Minutes of the Meeting of the Council held on Thursday October 20th 2022
8. To Consider an Amendment to the Schedule of PC Meetings to Include Meetings in February & April 2023
9. Clerk's Update on Progress from Previous Meetings (5 minutes)
10. To Consider Planning Applications: (5 minutes)
 - 2022/02386 - 71 Three Acres Lane - Proposed erection of electric entry gate
 - 2022/02301 - 53 Aldershaws - Tree works to oak tree
11. To Consider Village Areas of Interest: (20 minutes)
 - Car Parking Scheme in the Village Centre to include the Tesco Car Park
 - RoSPA Safety Inspection of the New Playground Flooring
 - Remembrance Sunday Service – Review of Occasion
 - Request for Financial Assistance re Nature Reserve at Waterside

- Proposed Additional Parking Restrictions
- Traffic Islands, Trees & Planters
- Village Christmas Tree Lighting Event
- To Consider a Request for a Bleed Kit for the Village
- Items for Next Parish Council News – February 2023

12. Communications and Events: (20 minutes)

- To Consider for Approval the Committee Terms of Reference
- To Consider for Approval the Communications Strategy Initial & Full Recommendations
- Equality, Diversity and Inclusion
- eNewsletter

13. To Consider Parish Council Management Issues: (10 minutes)

- Recruitment of Parish Clerk
- WorkHub and PC Office
- Establishment & Membership of Parish Council Committees

14. Financial Matters: (10 minutes)

- To Approve the Payments listed in November 29th 2022 Agenda Appendix I: 23 Payments totalling £5,140.83
- To Receive a Report on the Finances of the Council
- To Consider the 2022/23 Staff Pay Award
- To Approve the Payment of Routine Payments for December 2022

15. To Consider Correspondence Received since the Previous Meeting (10 minutes)

16. Items for Next Agenda

17. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

18. Tesco Car Park (10 minutes)

19. How We Improve our Effectiveness as a Parish Council (10 minutes)

- Civility & Respect – The Pledge
- Stop/Start/Continue Feedback

November 29th 2022 Agenda Appendix I

£

November Payments

BT	Quarterly phone/broadband	104.22
Fairways	VG Maintenance Nov 2022	501.50
Fairways	Trimming of Village Green Trees	780.00
HSBC	Bank Charges Nov 2022	9.00
Minuteman Press	Remembrance Services/Posters	247.80
Central Fast Response	Donation for First Aid – Remembrance	75.00
T Griffiths	Plants for 25 Planters	207.20
J Partridge	Plants for 2 Planters	19.47
M Small	Game for Library Warm Space	7.00
H Marczak	Puzzles/Games for Library Warm Space	117.37
H Marczak	Newspaper Subscription for Library	55.80
Salaries/Clr Allowances	Nov 2022	2,264.43
HMRC	PAYE/NI Nov 2022	202.15
LGPS	Pension Contribution Nov 2022	400.26
NEST	Pension Contribution Nov 2022	57.81
H Marczak	Admin Expenses Nov 2022	91.82
	Total Nov 2022	5,140.83

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date