



## Dickens Heath Parish Council

To All Members of the Council

Dated: Thursday 22<sup>nd</sup> September 2022

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Village Hall on Thursday 29<sup>th</sup> September 2022, at 6.30pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

### AGENDA

1. Apologies
2. Presentation of Prizes to Best Front Garden Competition Winners
3. Public Participation
4. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate
5. To Receive a Report from the Borough Councillors – if present
6. To Approve the Minutes of the Meeting of the Council held on Tuesday June 21<sup>st</sup> 2022
7. To Approve the Minutes of the Extraordinary Meeting of the Council held on Tuesday September 6<sup>th</sup> 2022
8. To Consider an Amendment to the Schedule of Parish Council Meetings to include a Meeting in October 2022, and to Consider Changing the Location to an Alternative Appropriate Venue
9. Clerk's Update on Progress from Previous Meetings
10. To Consider Planning Applications:
  - 2022/01830 - 250 Dickens Heath Rd - Amendment to planning approval 2021/01705, small addition to side of rear of extension, slight increase in walls of front and rear without increasing total height, small extension at rear to square off the back. Access and drainage remain unaffected.
  - 2022/01866 - Wharf Farm, 123 Dickens Heath Rd - Demolition of existing outbuildings, erection of 9 detached houses, formation of pedestrian access point on to Dickens Heath Rd, & associated works.

- 2022/01338 - 30 Birchy Close - Remodelling of existing house to include single storey front extension, first floor side extension, roof replacement & raised ridge height, rendering & timber cladding, revision to fenestration.

#### **11. To Consider Village Areas of Interest:**

- Car Parking Scheme in the Village Centre to include the Tesco Car Park
- Update on Replacement Playground & Approval for Additional Lighting, Replacement Goal Post and Replacement Benches
- To Consider Trees on the Village Green that need Trimming Back from Lamp Posts
- In Bloom 2022/Islands/Hanging Baskets/Garden Competition
- Order for Solar Christmas Trees
- Remembrance Sunday Service – Road Closure Documentation Required
- Request for 24 Hour Accessible Defibrillator in the Village Centre
- Request for Financial Assistance re Nature Reserve at Waterside
- Complaint re lack of pedestrian walkway from Lady's Hall Lane to Country Park
- To Consider Whether to Meet with Taylor Wimpey re Land at Light Hall Farm
- To Consider a Request for Funding for the Library Warm Space
- Items for Next Parish Council News - December

#### **12. To Consider Parish Council Management Issues:**

- Recruitment of Parish Clerk
- Communications Strategy – to Consider Funding for an e-Newsletter Proposal
- Establishment & Membership of Parish Council Committees

#### **13. Financial Matters:**

- To Approve the Payments listed in September 29<sup>th</sup> 2022 Agenda Appendix I: 21 Payments totalling £12,607.45 for September 2022, 3 Additional Payments for September totalling £433.00, 20 Payments totalling £9,565.37 for August 2022 and 18 Payments totalling £16,282.01 for July 2022
- To Receive a Report on the Finances of the Council
- To Consider Whether to Increase Councillors' Allowances
- To Consider the Renewal of the External Audit Arrangements for 2022/23 to 2026/27
- To Consider a Proposal for the PC to hold the Festival on the Green Balance of Funds

#### **14. To Consider Correspondence Received since the Previous Meeting**

#### **15. Items for Next Agenda**

- Remembrance Sunday Service/Meeting with Rev Denise Jones & Rev Theresa Jones

**16. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

#### **17. To Discuss Any Confidential Staffing Issues**

#### **18. To Consider a Review of the Effectiveness of the Parish Council**

- Civility & Respect – The Pledge
- Stop/Start/Continue Feedback

## September 29<sup>th</sup> 2022 Agenda Appendix I

September Additional Payments		£
ICO	Data Protection Fee 2022	35.00
Orton Media	Pages in DH Dir Oct/Dec/Feb	258.00
Bramble Bees Florist	Wreath for HM the Queen	140.00
<b>Total Sept Additional</b>		<b>433.00</b>

## September Payments

		£
Fairways	VG Maintenance Sept 2022	501.50
Fairways	Additional Bin Emptying Sept 2022	124.80
Fairways	Installation of Goal Post & 2 Benches	5,994.00
SMBC	Bye-Election Costs April 7 <sup>th</sup> 2022	2,668.10
HSBC	Bank Charges Sept 2022	8.00
Central Fast Response	Donation re QBR Event	50.00
M Connolly-Dowson	Ukelele Band Donation re QBR Event	100.00
H Marczak	Best Front Garden Prizes	100.00
Salaries/Cllr Allowances	Sept 2022	2,366.37
HMRC	PAYE/NI Sept 2022	175.74
LGPS	Pension Contribution Sept 2022	358.90
NEST	Pension Contribution Sept 2022	57.81
H Marczak	Admin Expenses July/Aug/Sept 2022	102.23
<b>Total Sept 2022</b>		<b>12,607.45</b>

**Payments – August 2022****£**

BT	Quarterly Phone/Broadband	108.54
Fairways	VG Maintenance August 2022	501.50
Fairways	Additional Bin Emptying Aug 2022	124.80
SMBC	Installation of Lamp Post by Playground	6,634.80
J Sketchley	Face Painting QBR	100.00
M Connolly-Dowson	QBR Bouncy Castle	180.00
M Connolly-Dowson	QBR Printing, Stickers & Cups	33.31
HSBC	Bank Charges Aug 2022	8.00
Salaries/Cllr Allowances	August 2022	1,775.54
HMRC	PAYE/NI Aug 2022	-47.00
LGPS	Pension Contribution Aug 2022	88.07
NEST	Pension Contribution Aug 2022	57.81
	<b>Total August 2022</b>	<b>9,565.37</b>

**Payments - July 2022**

Fairways	VG Maintenance July 2022	501.50
Fairways	Additional Bin Emptying July 2022	124.80
Plantscape	Hanging Baskets/Watering 2022	12,348.00
WALC	Chairmanship Skills Course	36.00
T Griffiths	Plants for Planters	200.25
HSBC	Bank Charges July 2022	8.00
Salaries/Cllr Allowances	July 2022	2,435.01
HMRC	PAYE/NI July 2022	202.40
LGPS	Pension Contribution July 2022	368.24
NEST	Pension Contribution July 2022	57.81
	<b>Total July 2022</b>	<b>16,282.01</b>

Appendix I Payments Approved as Correct

Signed..... Date .....

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