



## **Dickens Heath Parish Council**

**To All Members of the Council**

**Dated: Tuesday 4<sup>th</sup> January 2022**

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Library on Tuesday 11<sup>th</sup> January 2022, at 7pm, for the purpose of transacting the following business.

**Helen Marczak, Clerk to the Council**

### **AGENDA**

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation (15 Minutes)**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Clerk's Minutes of the Meeting of the Council held on Tuesday 9<sup>th</sup> November 2021**
- 6. Clerk's update on progress from previous meetings – Appendix II**
- 7. To Receive any Reports from Councillors who have attended any outside Groups, Events or Courses – Appendix III**
  - Future Communities Event
- 8. To Consider Planning Applications:**
  - 2021/03175 - 25 Short St - Single storey rear extension
- 9. To Consider the following Village Issues:**
  - Playground Tender Update
  - Maintenance of Traffic Islands
  - Tesco Car Park
  - Christmas Tree & Solar Trees
  - Underground Car Parks
  - Request for Memorial for Arthur

**10. To Consider any Solihull MBC Issues:**

- Solihull Local Plan Examination

**11. Financial Matters:**

- To Approve the Payments listed in January 11<sup>th</sup> 2021 agenda Appendix I: 18 payments totalling £9,429.17 for January 2022 and 17 payments totalling £6,537.62 for December 2021
- To Receive a Report on the Finances of the Council
- In Bloom Account
- To Consider Renewal of the Annual Insurance
- **To Consider and Approve the Budget and Precept for 2022/23 - Appendix IV**

**12. To Consider other Issues:**

- Items for Next Parish Council News – February
- Library 1<sup>st</sup> Floor Booking Forms
- Co-Option to Vacancy on the Parish Council
- Review of Code of Conduct, Policies & Reporting Procedures

**13. To Receive a Report on Correspondence Received since the Previous Meeting – Appendix V**

**14. Items for Next Agenda**

**15. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

**16. Car Park Behind Tesco**

**17. To Consider the Role of Vice Chair on the Parish Council**

**18. Office Interim Working Arrangements**

## January 11<sup>th</sup> 2022 Agenda Appendix I

£

### January Payments

|                          |   |                 |
|--------------------------|---|-----------------|
| Fairways                 | VG Maintenance Jan 2022                       | 501.50          |
| Fairways                 | Additional Litter Bin                         | 1,008.00        |
| Fairways                 | Additional Dog Bin                            | 420.00          |
| Solihull MBC             | Q4 Rent for Library 1 <sup>st</sup> Floor     | 4,397.30        |
| Salaries/Cllr Allowances | January 2022                                  | 2,429.63        |
| HMRC                     | PAYE/NI Jan 2022                              | 172.47          |
| LGPS                     | Pension Contribution Jan 2022                 | 339.48          |
| NEST                     | Pension Contribution Jan 2022                 | 56.80           |
| SLCC                     | Course – Graphic Design re Social Media Posts | 36.00           |
| H Marczak                | Admin Exps/Vouchers Jan 2022                  | 67.99           |
|                          | <b>Total January 2022</b>                     | <b>9,429.17</b> |

### December Payments

|                          |                               |                 |
|--------------------------|-------------------------------|-----------------|
| Plantscape               | Solar Xmas Trees              | 2,937.60        |
| Fairways                 | VG Maintenance Dec 2021       | 501.50          |
| N Rashid                 | Plants/Xmas Tree Star         | 22.07           |
| T Griffiths              | Plants                        | 50.00           |
| Salaries/Cllr Allowances | Dec 2021                      | 2,392.04        |
| HMRC                     | PAYE/NI Dec 2021              | 160.19          |
| LGPS                     | Pension Contribution Dec 2021 | 325.06          |
| NEST                     | Pension Contribution Dec 2021 | 56.80           |
| H Marczak                | Admin Exps Dec 2021           | 92.36           |
|                          | <b>Total December 2021</b>    | <b>6,537.62</b> |

Appendix I Payments Approved as Correct

Signed..... Date .....

Signed..... Date .....