



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 7th October 2020

You are hereby summoned to attend the virtual Meeting of the Parish Council of Dickens Heath to be held using Zoom on Tuesday 13th October 2020, at 7.15pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday 8th September 2020**
- 6. Actions from the Minutes of the previous meetings – Clerk's update on progress**
- 7. To Consider Planning Applications:**
- 8. To Consider any SMBC Issues**
 - New Reporting System for Village/Highway Maintenance
 - Use of Library 1st Floor
- 9. To Consider Village Issues:**
 - Village Green
 - Procurement of Replacement Playground
 - Trees & Improvement of the Environment
 - Administration of Village Hall
 - Hanging Baskets
 - Solar Christmas Trees/Village Christmas Tree
 - Remembrance Sunday
 - Adoption of Whitlocks End Station
 - Parking by DH School

10. To Consider a Response to the Solihull Local Plan Review Consultation

11. To Consider Holding a Virtual Annual Parish Meeting

12. To Receive any Reports from Councillors who have attended any outside Groups or Events

- Equality & Diversity Webinar
- Update on Planning Webinar

13. Financial Matters:

- To Approve the payments listed in October 13th 2020 agenda Appendix I: 22 payments totalling £5,933.37
- To Receive a Report on the Finances of the Council
- Completion of External Audit

14. To Consider Issues of Importance:

- Racial Awareness/Unconscious Bias Training
- Equality & Diversity Policy
- Parish Council Website and Email
- Items for Next Parish Council News - Dec

15. To Consider Correspondence Received since the Previous Meeting

16. Items for Next Agenda

17. To Resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

October 13th 2020 Agenda Appendix I

£

October Payments

| | | |
|---------------------------|---|-----------------|
| ICO | Data Protection Fee 2020/21 | 35.00 |
| RoSPA Playsafety | Playground/VG Full Inspections | 432.60 |
| Orton Media | DH Directory Pages – Oct, Dec, Feb | 219.00 |
| PKF Littlejohn LLP | External Audit – Limited Assurance Review | 960.00 |
| EmmsIT | Website Hosting/Support 2020/21 | 300.00 |
| EmmsIT | Assist with Website Accessibility Statement | 110.00 |
| EmmsIT | Facebook Pro Plugin for Website | 67.50 |
| Royal British Legion (HM) | Donation for Wreaths | 100.00 |
| WALC | Putting Council on Facebook Course | 30.00 |
| Salaries/Cllr Allowances | October 2020 | 2,713.15 |
| HMRC | PAYE/NI Oct 2020 | 384.35 |
| LGPS | Pension Contribution Oct 2020 | 455.51 |
| NEST | Pension Contribution Oct 2020 | 65.98 |
| H Marczak | Admin Expenses Oct 2020 | 60.28 |
| | Total October 2020 | 5,933.37 |

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date