



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 3rd June 2020

You are hereby summoned to attend the virtual Meeting of the Parish Council of Dickens Heath to be held using Zoom on Tuesday 9th June 2020, at 11am, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday 10th March 2020**
- 6. Actions from the Minutes of the previous meetings – Clerk’s update on progress**
- 7. To Approve Delegated Decisions Made Since Lockdown on March 24th 2020**
- 8. To Consider Planning Applications:**
 - 2020/00935 - 27 Brockhurst Lane - Single storey rear extension and front porch
- 9. To Consider the Transfer of the Administration of the Village Hall to the Parish Council**
- 10. To Consider the Process for Procuring a Replacement Playground**
- 11. To Consider Village Issues:**
 - Village Green
 - Antisocial Behaviour and Litter during Lockdown
 - Hanging Baskets
 - Redeployment of our SMBC Neighbourhood Co-ordinator

12. Financial Matters:

- To Approve the payments for April, May and June 2020 listed in June 9th 2020 agenda Appendix I: 18 payments for June totalling £3,944.77, 16 payments for May totalling £4,161.75, 16 payments for April totalling £4,453.68 and 2 end of year 2019/20 payments totalling £8,581.25
- To Receive a Report on the Finances of the Council
- To Consider the Internal Audit Report for 2019/20
- To Approve and Sign the Annual Governance Statement 2019/20
- To Approve and Sign the Annual Accounting Statements 2019/20

13. To Consider Issues of Importance:

- Parish Council Website and Email

14. Items for Next Agenda

June 9th 2020 Agenda Appendix I

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June Payments

Fairways	Maintenance of Village Green June	489.00
SLCC	Membership 2020/21	161.00
Bill Robinson	Internal Audit 2019/20	157.50
D Potter	T Griffiths Plants	79.36
D Potter	Poppies for Memorial VE Day	14.97
T Griffiths	Plants etc for Planters	50.96
Salaries/Cllr Allowances	June 2020	2,394.05
HMRC	PAYE/NI June 2020	188.81
LGPS	Pension Contribution June 2020	353.85
NEST	Pension Contribution June 2020	55.27
	Total June 2020	3,944.77

May Payments

BT	Phone/Broadband Q	418.01
Fairways	Maintenance of Village Green April	168.00
Fairways	Maintenance of Village Green May	489.00
Salaries/Cllr Allowances	May 2020	2,391.85
HMRC	PAYE/NI May 2020	191.01
LGPS	Pension Contribution May 2020	353.85
NEST	Pension Contribution May 2020	55.27
H Marczak	Admin Expenses May 2020	94.76
	Total May 2020	4,161.75

April Payments

Fairways	Maintenance of Village Green March	244.50
WALC	Subscription 2020/21	966.80
DM Payroll Services	Payroll 2020/21	222.00
Salaries/Cllr Allowances	April 2020	2,389.25
HMRC	PAYE/NI April 2020	193.61
LGPS	Pension Contribution April 2020	353.85
NEST	Pension Contribution April 2020	55.27
H Marczak	Admin Expenses April 2020	28.40
	Total April 2020	4,453.68

March EOY Payments

Wilkes Partnership	Fees – Village Green	8,524.00
H Marczak	Chalk Paint Spray Cans	57.25
	Total March EOY	8,581.25