



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 8th January 2020

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in **Dickens Heath Library** on Tuesday 14th January 2020, at 7.15pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday 12th November 2019**
- 6. Actions from the Minutes of the previous meetings – Clerk’s update on progress**
- 7. To Consider Planning Applications:**
 - 2019/03140 - 4 Primrose Lane - Two storey rear extension
- 8. To Consider any SMBC Issues**
 - Progress on Library Lease for Co-Occupation
- 9. To Consider Progress on the Transfer of the Village Green from the Liquidators to Solihull MBC and Lease to the Parish Council, and On-going Maintenance of the Land**
- 10. To Consider Village Issues:**
 - Youth Facility/Issues
 - Village Green/Playground
 - Traffic Islands
 - Solar Christmas Trees
 - Planting of Additional Trees in Village

11. To Receive any Reports from Councillors who have attended any outside groups or events

12. Financial Matters:

- To Approve the payments listed in January 14th 2020 agenda Appendix I: 14 payments totalling £3,464.35 for January 2020 and 15 payments totalling £4,849.33 for December 2019.
- To Receive a Report on the Finances of the Council
- To Consider Renewal of the Payroll Contract for 2020/21
- To Approve the Insurance Renewal for 2020/21 (in a Long Term Agreement)
- To Consider and Approve the Budget & Precept for 2020/21

13. To Consider Updated Policies and Procedures:

- Grievance Policy – Additional Section to take account of the Ledbury Decision

14. To Consider Issues of Importance:

- Parish Council Website and Email
- Community Use of Library First Floor
- Review of Policies & Procedures
- Grant Applications – Dickens Heath Football Club
- Items for Next Parish Council News/Newsletter – February

15. To Agree a Date for the Annual Parish Meeting between March 1st and June 1st

16. To Consider Correspondence Received Since the Previous Meeting

17. Items for Next Agenda

18. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

January 14th 2020 Agenda Appendix I

£

January Payments

D and D Grounds Maint	Clearance of Rumbush/Brixfield Island	290.00
Salaries/Cllr Allowances	January 2020	2,379.89
HMRC	PAYE/NI January 2020	204.76
LGPS	Pension Contribution January 2020	341.41
NEST	Pension Contribution January 2020	55.27
H Marczak	Admin Expenses Dec/Jan	193.02
Total January 2020		3,464.35

£

December Payments

Wilkes Partnership	Library Lease Fee to Freeholder	1,800.00
T. Griffiths	Plants for Waterside Planters	50.00
K. Weber	Remembrance Travel Expenses	18.00
Salaries/Cllr Allowances	December 2019	2,380.29
HMRC	PAYE/NI December 2019	204.36
LGPS	Pension Contribution December 2019	341.41
NEST	Pension Contribution December 2019	55.27
Total December 2019		4,849.33

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date