



Dickens Heath Parish Council

To All Members of the Council

Dated: Tuesday 5th November 2019

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in **Dickens Heath Library** on Tuesday 12th November 2019, at 7.15pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday 8th October 2019**
- 6. Actions from the Minutes of the previous meetings – Clerk's update on progress**
- 7. To Consider Planning Applications:**
 - 2019/02751 - 1 Old Grove Lane - Single storey rear extension
 - 85 Birchy Leasowes Lane - flooding conditions
- 8. To Consider any SMBC Issues**
 - Progress on Library Lease for Co-Occupation
- 9. To Consider Village Issues:**
 - Youth Facility/Issues
 - Village Green/Playground
 - Traffic Islands
 - Solar Christmas Trees by New Developments
 - Planting of Additional Trees in Village
- 10. Feedback from Remembrance Sunday Service**

11. To Consider Arrangements for Christmas Tree Lighting on Saturday November 30th 2019, Carol Singing, and any other Christmas Issues

12. To Receive any Reports from Councillors who have attended any outside groups or events

13. Financial Matters:

- To Approve the payments listed in November 12th 2019 agenda Appendix I: 20 payments totalling £10,069.53
- To Approve the Payment of Routine Monthly Payments for December 2019
- To Receive a Report on the Finances of the Council
- Update of Bank Mandate
- To Agree a Date for Meeting to Set the Budget & Precept for 2020/21
- CIL Return for SMBC

14. To Consider Updated Policies and Procedures:

- Disciplinary Policy
- Grievance Policy
- Complaints Policy

15. To Consider Issues of Importance:

- Parish Council Website and Email
- Community Use of Library First Floor
- Review of Policies & Procedures
- Grant Applications – Dickens Heath Football Club
- Items for Next Parish Council News/Newsletter – December

16. To Consider Correspondence Received Since the Previous Meeting

17. Items for Next Agenda

18. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

November 12th 2019 Agenda Appendix I

		£
Direct Debits		
ICO	Data Protection Annual Fee	35.00
November Payments		
Wilkes Partnership	Solicitors' Fee re Library Lease	3,720.00
Start Traffic Ltd	Road Closure Signs x 2	90.19
Minuteman Press	Remembrance Posters/Services	164.60
Central Fast Response	Remembrance First Aid – Donation	75.00
Plantscape	Solar Xmas Trees	2,866.08
Dickens Heath Library	Donation for Craft Activities	100.00
Salaries/Cllr Allowances	November 2019	2,379.89
HMRC	PAYE/NI November 2019	204.76
LGPS	Pension Contribution November 2019	341.41
NEST	Pension Contribution November 2019	55.27
H Marczak	Admin Expenses November 2019	37.33
Total November 2019		10,069.53

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date