



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 2nd October 2019

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in **Dickens Heath Library** on Tuesday 8th October 2019, at 7.15pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday 10th September 2019**
- 6. Actions from the Minutes of the previous meetings – Clerk's update on progress**
- 7. To Consider Planning Applications:**
 - 2019/02398 - 10 Brixfield Way - Single storey extension at the rear to replace existing conservatory
- 8. To Consider any SMBC Issues**
 - Update on the Proposal to Reduce Library Opening Hours
 - Feedback from Meeting re Library Volunteers
 - Progress on Library Lease for Co-Occupation
- 9. To Consider Village Issues:**
 - Youth Facility/Issues
 - Village Green/Playground
 - Traffic Islands
 - Solar Christmas Trees by New Developments
 - Request for Bus Shelter/Bench at Village Bus Stops

10. Remembrance Sunday Service – November 10th 2019

11. To Receive any Reports from Councillors who have attended any outside groups or events

12. Financial Matters:

- To Approve the payments listed in October 8th 2019 agenda Appendix I: 16 payments totalling £3,238.05
- To Receive a Report on the Finances of the Council
- Update of Bank Mandate

13. To Consider Updated Policies and Procedures:

- Petitions Policy
- Disciplinary Policy
- Grievance Policy
- Complaints Policy

14. To Consider Issues of Importance:

- Parish Council Website and Email
- Community Use of Library First Floor
- Review of Policies & Procedures
- Grant Applications – Library Request for Xmas Activity Funds
- Issues Raised at Annual Away Day
- Items for Next Parish Council News/Newsletter – December

15. To Consider Correspondence Received Since the Previous Meeting

16. Items for Next Agenda

17. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

18. Library Lease for Co-Occupation - Any Matters that are Confidential at this Time

October 8th 2019 Agenda Appendix I

£

Direct Debits

October Payments

Royal British Legion	Donation for Wreaths	100.00
M Holloway	Bedding Plants	27.00
Salaries/Cllr Allowances	October 2019	2,379.89
HMRC	PAYE/NI October 2019	204.76
LGPS	Pension Contribution October 2019	341.41
NEST	Pension Contribution October 2019	55.27
H Marczak	Away Day Expenses	76.25
H Marczak	Admin Expenses October 2019	53.47
	Total October 2019	3,238.05

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date