



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday May 8th 2019

You are hereby summoned to attend the Annual Meeting of the Parish Council of Dickens Heath to be held in **Dickens Heath Library** on Tuesday 14th May 2019, at 7.15 pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. Election of Chair**
- 2. To Receive the Chair's Declaration of Acceptance of Office**
- 3. To Receive Apologies for Absence & Acceptance of Reasons**
- 4. Public Participation**
- 5. To Receive all Councillors' Declaration of Acceptance of Office, and to decide when any Declarations of Acceptance of Office which have not been received shall be received**
- 6. To Receive all Councillors' Declaration of Pecuniary Interest form and Code of Conduct Agreement**
- 7. To Consider Co-option to the Parish Councillor Vacancy**
- 8. To Receive Declarations of Interest/Written Requests for Dispensations for Disclosable Pecuniary Interests and to Grant any as appropriate**
- 9. To Receive a Report from the Borough Councillors - if present**
- 10. To Decide whether to Elect a Vice Chair**
- 11. To Consider whether to accept Councillor's Allowances**
- 12. To Consider whether to attend Training for New Councillors**
- 13. To Agree Dates of and Venue for Council Meetings for the Year**
- 14. To Resolve whether to Establish any Committees**
- 15. To Appoint Representatives to sit on outside bodies**
- 16. To Agree Cheque Signatories**

17. To Agree to Review Standing Orders and Financial Regulations

18. To Declare that the Council meets the Conditions of Eligibility for the General Power of Competence

19. To Approve the Minutes of the previous meeting held on Tuesday 9th April 2019

20. Actions from the Minutes of the previous meeting – Clerk's update

21. To Consider Planning Applications:

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22. Financial Matters:

1. To Approve the Payments listed in May 14th 2019 agenda Appendix I: 2 direct debits and 12 payments totalling £3,052.08
2. To Receive a Report on the Finances of the Council
3. To Consider Repayment of the PWLB Loans
4. To Receive the Risk Assessment & Management document 2019/20
5. To Receive feedback from the Internal Audit
6. To Approve and Sign the Annual Governance Statement 2018/19
7. To Approve and Sign the Annual Accounting Statements 2018/19

23. To Consider the Community Chest Fund Applications

24. To Consider Other Issues:

- SMBC Issues
- Management Companies across Dickens Heath
- In Bloom 2019
- Village Green/Playground/Small Nature Reserve

25. To Receive any Reports from Councillors who have attended any outside groups or events

26. To Consider Issues of Importance:

- Parish Council Website and Emails
- Community Use of Library First Floor
- Grant Applications
- Items for next Parish Council News - June

27. To Consider Correspondence Received Since the Previous Meeting

28. Items for next Agenda

29. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

30. Village Green/Playground/Small Nature Reserve – any issues that are confidential at this time

May 14th 2019 Agenda Appendix I

Direct Debits		£
Opus	Gas	121.79
Opus	Electricity	24.26
Payments		£
WALC	Playground Management Course	30.00
Salaries/Cllr Allowances	May 2019	2,134.49
HMRC	PAYE/NI May 2019	151.56
LGPS	Pension Contribution May 2019	341.41
NEST	Pension Contribution May 2019	55.27
Helen Marczak	Admin Expenses – May 2019	193.30
Total		3,052.08

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date