



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 3rd April 2019

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in **Dickens Heath Library** on Tuesday 9th April 2019, at 7.15pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Special Meeting of the Council held on Tuesday March 5th 2019**
- 6. To Approve the Minutes of the Meeting of the Council held on Tuesday 12th March 2019**
- 7. To Approve the Minutes of the Annual Parish Meeting held on Tuesday 12th March 2019**
- 8. Actions from the Minutes of the previous meetings – Clerk's update on progress**
- 9. To Consider Planning Applications:**
 - 2019/00774 - 175 Tythe Barn Lane - Single storey extension to rear and first floor extension to side of existing dwelling.
- 10. To Receive an Update on the Parish Council's Move from 1 Wharf House to the Library and the Sale of the Parish Rooms**
- 11. To Consider any SMBC Issues**

12. To Consider Village Issues:

- Youth Facility/Youth Club
- Village Green/Playground/Small Nature Reserve
- Litter Picking
- Local Churches Update on Diocese/Festival on the Green
- In Bloom 2019

13. To Receive any Reports from Councillors who have attended any outside groups or events

- Parish Council Conference at SMBC

14. Financial Matters:

- To Approve the payments listed in April 9th 2019 agenda Appendix I: 1 direct debits and 13 payments totalling £8,921.79 for April 2019 and 5 payments totalling £550.14 which are March 2019 End of Year payments
- To Receive and Approve the End of Year Financial Statements and Summary for the Annual Return

15. To Receive any Update on Arrangements for the May 2019 Elections

16. To Consider Issues of Importance:

- Parish Council Website and Email
- Community Use of Library First Floor
- Grant Applications – Community Chest
- Items for Next Parish Council News/Newsletter

17. To Consider Correspondence Received Since the Previous Meeting

18. Items for Next Agenda

19. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

April 9th 2019 Agenda Appendix I

March End of Year Payments

Opus	Electricity	52.45
Waterplus	Water	43.69
Sapphire Management	Key Holding Sept 2018 to March 2019	168.00
ADT	Emergency Lighting Replacements	126.00
Man with a Van	Office Move	160.00
	Total March EOY 2019	550.14

£

April Direct Debits

PWLB	Loan Repayment	5,170.46
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April Payments

WALC	Annual Membership 2019/20	844.00
DM Payroll Services	Payroll Service 2019/20	207.00
Salaries/Cllr Allowances	April 2019	2,134.89
HMRC	PAYE/NI April 2019	151.16
LGPS	Pension Contribution April 2019	341.41
NEST	Pension Contribution April 2019	55.27
H Marczak	Admin Expenses April 2019	17.60
	Total April 2019	8,921.79

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date