

Dickens Heath Parish Council

Community Chest Grant Application Form

Information about your Community Group/Organisation

Name of Community Group/Organisation	
Contact Name	
Role in Group/Organisation	
Address	
Email Address	
Phone Number	
Description of Group or Organisation's Activities and Aims, and how this benefits the Community of Dickens Heath.	

Information about your Proposed Project

Please tell us about your proposed project (event/equipment/activity) for which you are applying for a grant.	
How will the community of Dickens Heath benefit from your project, and who are your target groups?	
What is the total cost of the project?	
How much is this grant application for?	
How will you meet the remaining cost?	
Have you applied for any other grants in the last year - for this project or any others?	
Have you applied to Dickens Heath Parish Council for a grant in the last 3 years?	

Supporting Documentation

Grant applications should be supported by a copy of your group or organisation’s constitution, terms of reference, or rules. Plus a simple budget of the group or organisation’s activities, together with a copy of their previous year’s accounts, or a current bank statement.

End of Project Evaluation

The group or organisation must provide an evaluation report to the Parish Council, or a receipt, for the use of funds provided.

Declaration

I declare that the information given is correct, and agree to adhere to the conditions laid out in the Dickens Heath Parish Council Community Chest Fund Policy.

Signed

Date

Position in Group/Organisation

Please return completed application form and supporting documentation to :-

Parish Clerk
Dickens Heath Parish Council
1 Wharf House
Waterside
Dickens Heath
Solihull
B90 1UE

Or to dickensheathpc@hotmail.com