



Dickens Heath Parish Council

To All Members of the Council

Dated: Tuesday 2nd October 2018

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 9th October 2018, at 7.15 pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Discuss the Parish Council's Proposed Move from the Parish Rooms to the Library and to Consider Offers to Purchase the Parish Rooms (1 Wharf House)**
- 4. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 5. To Receive a Report from the Borough Councillors – if present**
- 6. To Approve the Minutes of the Meeting of the Council held on Tuesday 25th September 2018**
- 7. Actions from the Minutes of the previous meetings – Clerk's update on progress**
- 8. To Consider Planning Applications:**
 - 2018/02720 - 16 Meadow Pleck Lane - 15% crown clean & thin 1 no. oak tree (T1)
- 9. To Consider any SMBC Issues**
- 10. To Consider Village Issues:**
 - Welcome to the Village Signs
 - Youth Facility/Youth Club
 - Village Green/Playground
 - Memorial
 - Newsletter
 - Remembrance Sunday

11. To Receive any Reports from Councillors who have attended any outside groups or events

12. Financial Matters:

- To Approve the payments listed in October 9th 2018 agenda Appendix I: 1 direct debits and 17 payments totalling £9418.55 for October 2018.
- To Receive a Report on the Finances of the Council
- Internal Audit Report 2017/18
- To Complete a Direct Debit form for the ICO Data Protection Fee

13. To Approve the Draft Social Media Policy

14. The Parish Rooms

- To Consider any Bookings or Issues

15. To Consider Issues of Importance:

- Parish Council Website and Email
- Grant Applications
- Items for Next Parish Council News

16. To Consider Correspondence Received Since the Previous Meeting

17. Items for Next Agenda

18. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

19. Proposal to Move Parish Offices from 1 Wharf House to Library – any issues that are confidential at this time

October 9th 2018 Agenda Appendix I

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October Direct Debits

ICO	Annual Data Protection Fee	40.00
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October Payments

Davis Memorials Ltd	Supply & Install Monument	6,000.00
P E Manhood	Highway Supervision – monument	480.00
Royal British Legion	Donation for Wreaths	100.00
Salaries/Cllr Allowances	October 2018	2,090.34
HMRC	PAYE/NI Oct 2018	161.24
LGPS	Pension Contribution Oct 2018	334.72
NEST	Pension Contribution Oct 2018	33.65
H Marczak	Admin Exps Oct 2018	17.60
H Marczak	Survey Monkey	70.00
The Creaseline	Fortnightly Clean	76.00
FCG Window Cleaning	Monthly Clean	15.00

Total October 2018 **9,418.55**

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date