



Dickens Heath Parish Council

May 8th 2018

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clerk@dickensheathpc.org.uk or dickensheathpc@hotmail.com
07772 469271

Privacy Notice

When you contact us

The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party.

Information Security

Dickens Heath Parish Council has a duty to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies. Copies of these policies are available on our website www.dickensheathpc.org.uk

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted. You may request the deletion of your data held by Dickens Heath Parish Council at any time.

Children

We will not process any data relating to a child without the express parental/ guardian consent of the child concerned.

Access to Information/Right to Object

You have the right to request access to the information we have on you, to ask us to update or delete information we have about you, or to object if you believe your data is not being processed for the purpose it has been collected for. You can do this by contacting our Parish Clerk (contact details at the head of the page).

Conclusion: In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We review our policies to keep them up to date in protecting your data, and these are available on our website www.dickensheathpc.org.uk

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to the Parish Clerk (contact details at the head of the page) or the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113