



## **Dickens Heath Parish Council**

To All Members of the Council

Dated: Wednesday 2<sup>nd</sup> January 2019

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 8<sup>th</sup> January 2019, at 7.15 pm, for the purpose of transacting the following business.

**Helen Marczak**, Clerk to the Council

### **AGENDA**

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday 13<sup>th</sup> November 2018**
- 6. Actions from the Minutes of the previous meetings – Clerk's update on progress**
- 7. To Consider Planning Applications:**
- 8. To Receive an Update on the Parish Council's Proposed Move from 1 Wharf House to the Library and the Sale of the Parish Rooms**
- 9. To Receive an Update on the Meeting with Savills/PwC/SMBC about the Village Green/Playground and Country Park**
- 10. To Consider any SMBC Issues**
- 11. To Consider Village Issues:**
  - Welcome to the Village Signs
  - Youth Facility/Youth Club
  - Village Green/Playground
  - Newsletter circulated with Dickens Heath Directory
  - Hanging Baskets for Summer 2019
  - Move away from Dickens Heath of Andrew Simpkins of DH Church

**12. To Receive any Reports from Councillors who have attended any outside groups or events**

**13. Financial Matters:**

1. To Approve the payments listed in January 8<sup>th</sup> 2019 agenda Appendix I: 2 direct debits and 14 payments totalling £4,103.67 for January 2019, & 3 direct debits and 21 payments totalling £5,043.99 for December 2018.
2. To Receive a Report on the Finances of the Council
3. To Consider the Staff Pay Award for 2019/20
4. To Approve the Budget & Precept for 2019/20
5. To Approve the Insurance Renewal for 2019/20 (in Long Term Agreement)

**14. To Agree a Date for the Annual Parish Meeting between March 1<sup>st</sup> and June 1<sup>st</sup>** (as it is an election year, it is recommended that this takes place at least a month before election day)

**15. The Parish Rooms**

- To Consider any Bookings or Issues

**16. To Consider Issues of Importance:**

- Parish Council Website and Email
- Grant Applications – Community Chest
- Items for Next Parish Council News - February

**17. To Consider Correspondence Received Since the Previous Meeting**

**18. Items for Next Agenda**

**19. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

**20. Proposal to Move Parish Offices from 1 Wharf House to Library – any issues that are confidential at this time**

## January 8<sup>th</sup> 2019 Agenda Appendix I

		£
<b>January 2019 Direct Debits</b>		
Waterplus	Water Charges	46.66
Opus	Electricity	52.17
<b>January 2019 Payments</b>		
Savills	Rent 2019	187.06
Zurich Insurance	PC Insurance 2019	903.59
Salaries/Cllr Allowances	January 2019	2,090.54
HMRC	PAYE/NI Jan 2019	161.04
LGPS	Pension Contribution Jan 2019	334.72
NEST	Pension Contribution Jan 2019	33.65
H Marczak	Admin Expenses Dec 2018/Jan 2019	218.24
The Creaseline	Fortnightly Clean x 2	76.00
<b>Total January 2019</b>		<b>4,103.67</b>

### December 2018 Direct Debits

Opus	Gas	83.83
Opus	Electricity	61.98
Opus	Gas	91.86

### December 2018 Payments

Orton Media	Newsletter Printing/Distribution	175.00
Savills	Balancing Service Charge 2018	83.08
Sapphire Security	Emergency Alarm Call Out	60.00
Dickens Heath FC	Grant	800.00
Dickens Heath Church	Village Xmas Tree	100.00
Krzys Weber	Remembrance Travel Exps	18.00
Initial PAT Testing	PAT Testing	55.00
Salaries/Cllr Allowances	December 2018	2,090.54
HMRC	PAYE/NI Dec 2018	161.04
LGPS	Pension Contribution Dec 2018	334.72
NEST	Pension Contribution Dec 2018	33.65
H Marczak	Solar Xmas Lights for Tree	103.94
The Creaseline	Fortnightly Clean x 2	76.00
A Simpkins	Donation for Carol Sheets	23.95
Earlswood Nurseries	6 x Planters & Plants	691.40
<b>Total December 2018</b>		<b>5,043.99</b>

Appendix I Payments Approved as Correct

Signed..... Date .....

Signed..... Date .....