



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 19th September 2018

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 25th September 2018, at 7.15 pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Results of In Bloom and Winners of Garden Competition**
- 3. Proposed Relocation of the Parish Council to the Library & Related Matters to include the Village Green & Playground – Chair’s Statement**
- 4. Public Participation**
- 5. To Discuss the Parish Council’s Proposed Move from 1 Wharf House to the Library**
- 6. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 7. To Receive a Report from the Borough Councillors – if present**
- 8. To Approve the Minutes of the Meeting of the Council held on Tuesday 10th July 2018**
- 9. Actions from the Minutes of the previous meetings – Clerk’s update on progress**
- 10. To Consider Planning Applications:**
 - 2018/02144 - 56 Bridge House, Waterside - Change of use from B1 to D1 (children’s pre school nursery)
 - 2018/02526 - 3 Willowherb Way - Crown lift to 4m & reduce lateral spread by 2m on left hand side of garden 1 no. oak tree (T1).

11. To Consider Village Issues:

- Welcome to the Village Signs
- Hanging Baskets/Floral Decorations/In Bloom
- Youth Facility/Youth Club
- Village Green/Playground
- Memorial
- Solar Christmas Trees
- Remembrance Sunday
- Website

12. Financial Matters:

- To Approve the payments listed in September 25th 2018 agenda Appendix I: 2 direct debits and 18 payments totalling £6,553.86 for August 2018, plus 5 direct debits and 20 payments totalling £5,251.76 for September 2018.
- To Receive a Report on the Finances of the Council
- Annual Governance & Accountability Return/External Audit

13. To Consider Correspondence Received Since the Previous Meeting

14. Items for Next Agenda

15. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

16. Proposal to Move Parish Offices from 1 Wharf House to Library – any issues that are confidential at this time

September 25th 2018 Agenda Appendix I

£

September Direct Debits

Waterplus	Quarterly Water Charge	45.37
BT	Phone line/calls/broadband Q	195.52
Opus	Gas	2.07
Opus	Gas	10.06
Opus	Electricity	30.73

September Payments

PKF Littlejohn LLP	External Audit 2017/18	360.00
ADT	Line Charge/Maint of Alarm	1,369.84
Orton Media	DH Dir PC News	219.00
M Holloway	Repair of Blinds	70.00
A Scholes	Admin Expenses	20.02
H Marczak	Garden Competition Prizes	100.00
DB Heating	Adjustment to estimated invoice	6.00
Salaries/Cllr Allowances	September 2018	2,090.54
HMRC	PAYE/NI Sept 2018	161.04
LGPS	Pension Contribution Sept 2018	334.72
NEST	Pension Contribution Sept 2018	33.65
H Marczak	Admin Exps Aug/Sept 2018	112.20
The Creaseline	Fortnightly Clean	76.00
FCG Window Cleaning	Monthly Clean	15.00

Total September 2018 **5,251.76**

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date

August Direct Debits		£
PWLB	Loan repayment	2,430.82
Opus	Electricity	29.62
 August Payments		
Horton Automatics	Doors Service	192.00
Steaming Sam	Carpet Cleaning	200.00
Shepherd Commercial	Sale of Property	600.00
ADT	Fire Alarm Maintenance	300.89
H Marczak	Survey Monkey for 2 months	70.00
M Holloway	Plants & Compost for In Bloom	19.58
Salaries/Cllr Allowances	August 2018	2,090.54
HMRC	PAYE/NI August 2018	161.04
LGPS	Pension Contribution August 2018	334.72
NEST	Pension Contribution August 2018	33.65
The Creaseline	Fortnightly Clean	76.00
FCG Window Cleaning	Monthly Clean	15.00
	 Total August 2018	 6,553.86

Appendix I Payments Approved as Correct

Signed..... Date

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