



## **Dickens Heath Parish Council**

To All Members of the Council

Dated: Wednesday 3<sup>rd</sup> December 2014

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 9<sup>th</sup> December 2014, at 7.00 pm, for the purpose of transacting the following business.

**Helen Marczak**, Clerk to the Council

### **AGENDA**

- 1. Apologies for Absence**
- 2. Acceptance of Apologies**
- 3. Public Participation**
  - i) Highway Issues/Parking**
  - ii) Village Maintenance/Litter**
  - iii) Garden Squares II**
  - iv) Future Developments**
  - v) Other Issues**
- 4. Gardening/Landscaping – to discuss any update**
- 5. To Receive Declarations of Interest/Written Requests for Dispensations for Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 6. To Receive a Report from the Borough Councillors – if present**
- 7. Minutes of the previous meeting held on Tuesday 18<sup>th</sup> November 2014 – for approval**
- 8. Actions from the Minutes of the previous meeting – Clerk's update**
- 9. Planning Applications:**
- 10. Financial Matters:**
  - To Approve the payments listed in December 9<sup>th</sup> 2014 agenda Appendix I: 0 direct debits and 10 cheques totalling £5,931.20
  - To Receive a Report on the Finances of the Council
  - To Discuss Payroll Issues and the Proposed Pay Award
- 11. To Receive any reports from Councillors who have attended any outside groups or events**

**12. To Discuss the Christmas Carol Singing – Tuesday December 16<sup>th</sup> at 6.30pm**

**13. Village Memorial – to discuss any update**

**14. Draft Protocol on Recording & Filming of Meetings - for approval**

**15. The Parish Rooms**

- To discuss any proposed bookings or issues

**16. Ongoing References:**

- Litter Collection
- Village War Memorial
- Youth Facilities/Club
- Hanging Baskets
- Planting of Roundabouts
- Traffic Issues
- Elections 2015
- Database of Managing Agents in the Village
- Action Plan for Next 5 Years
- Items for next Parish Council News

**17. Correspondence**

**18. Items for next agenda**

**19. To resolve that, due to the special nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**

**20. Staff Issues**

**21. Village Issues**

## December 9<sup>th</sup> 2014 Agenda Appendix I

### Direct Debits

£

### Cheque Payments

Stansgate Planning	Planning advice 2013/14	1,354.50
Plantscape	Solar Xmas Trees 2014	3,600.00
Orton Media	PC News Jan/Mar/May 2015	200.00
Shirley & Dist Sea Cadets	Donation for Bulb Planting	50.00
Salter St & Shirley Parish	Youth Worker December 2014	250.00
S. Morris Managet Services	Litter Picking Oct/Nov 2014	153.00
Salaries	December 2014	156.15
H. Marczak	Admin Expenses December 2014	82.55
The Creaseline	Fortnightly Clean x 2	70.00
FCG Window Cleaning	Monthly Window Clean	15.00
	<b>Total</b>	<b>5,931.20</b>

Appendix I Cheque Payments Approved as Correct

Signed..... Date .....