



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday May 21st 2014

You are hereby summoned to attend the Annual Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 27th May 2014, at 7.30 pm, or following the Annual Parish Meeting, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. Election of Chairman**
- 2. Apologies for Absence**
- 3. Acceptance of Apologies**
- 4. Public Participation**
- 5. Gardening Club**
- 6. To Receive a Report from the Borough Councillors - if present**
- 7. To Receive Declarations of Interest/Written Requests for Dispensations for Disclosable Pecuniary Interests and to Grant any as appropriate**
- 8. To Receive the Chairman's Declaration of Acceptance of Office**
- 9. To Decide whether to elect a Vice Chair**
- 10. To Agree Dates of and Venue for Council Meetings for the Year**
- 11. To Resolve whether to establish any Committees**
- 12. To Appoint Representatives to sit on outside bodies**
- 13. To Agree Cheque Signatories**
- 14. Minutes of the previous meeting held on Tuesday 15th April 2014**

15. Actions from the Minutes of the previous meeting – Clerk’s update

16. Planning Applications:

- 2014/662 - 9 Brockhurst Lane - Single storey rear extension
- 2014/697 - 91 Birchy Leasowes Lane - Ground floor rear kitchen extension

17. Financial Matters:

- To Approve the payments listed in May 27th 2014 agenda Appendix I: 13 cheques and 4 direct debits totalling £6,113.97
- To Receive a Report on the Finances of the Council
- To Receive feedback from the Internal Audit
- To Receive the Risk Assessment & Management document 2014/15
- To Approve and Sign the Annual Return

18. To Receive any reports from Councillors who have attended any outside groups or events

19. Dickens Heath Football Club – to receive their report in advance of granting the second year of sponsorship

20. Neighbourhood Plan

21. PCSO in Dickens Heath

22. The Parish Rooms – to discuss any proposed bookings or issues

23. Ongoing References:

- Litter Collection
- Youth Facilities
- Hanging Baskets
- Planting of Roundabouts
- Traffic Issues
- Items for next Parish Council News

24. Correspondence

25. Items for next agenda

May 27th 2014 Agenda Appendix I

Direct Debits		£
Npower	Gas 31/12/13 – 27/3/14	368.67
Npower	Electricity 6/2 – 15/4/14	101.19
BT	Internet Services Apr – Jun 2014	82.80
BT	Phone Line/Calls – Q to May 2014	70.69
Cheque Payments		£
Solihull MBC	Clerk salary Jan – Mar 2014	3,202.98)
Solihull MBC	Cllr allowances Jan – Mar 2014	576.72)
Stansgate Planning	Objections to Bham Local Plan	262.50
Orton Media	DH Directory – 3 bimonthly pages	200.00
Tanworth & Camp Hill CC	Grant 2014/15	334.00
D.B. Heating	Boiler Service	66.00
W.J. Robinson	Internal Audit	144.00
Salter St & Shirley Parish	Youth Worker – May 2014	250.00
Hannah Raithby-Allin	Admin Support – May 2014	156.15
Mike Small	Village Handyman – May 2014	114.10
HMRC	PAYE – May 2014	24.80
Helen Marczak	Admin Expenses – May 2014	74.37
The Creaseline	Cleaning – fortnightly x 2	70.00
FCG Window Cleaning	Monthly clean	15.00
Total		6,113.97

Appendix I Cheque Payments Approved as Correct

Signed..... Date