



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 12th October 2016

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 18th October 2016, at 7.00 pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
 - Dispensation Requests from the New Councillors
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the previous meeting held on Tuesday 20th September 2016**
- 6. Actions from the Minutes of the previous meeting – Clerk's update on progress**
- 7. To Consider Planning Applications:**
 - 2016/02424 - 1 Primrose Lane - Works to tree TPO 443, crown balance & shape 20-25%, crown clean & deadwood from overhanging of Oak House & neighbouring property.
 - 2016/02456 - 7 Whitchurch Lane - Proposed steel flue to be added to an external wall facing onto Whitchurch Lane.
 - 2016/02453 - Building 21, Garden Square East - Variation of condition no. 26 on planning approval 2015/53006 to allow for minor material amendments to Building 21, to include – alterations to fenestration, materials, and minor alterations to roof detail to include decrease in maximum height of building by 1m.
- 8. Planning Sub-Committee**
 - Neighbourhood Plan
- 9. To Consider any SMBC Issues**
 - Highway Adoptions

10. To Consider Village Issues:

- Gardening/Landscaping
- Replanting and Maintenance of Islands
- Welcome to the Village Signs
- Memorial - to Consider a detailed Quote
- Anti Social Behaviour
- Canal Towpaths – working with the Canal & River Trust

11. To Receive any reports from Councillors who have attended any outside groups or events

12. To Consider an Update on the Arrangements for Remembrance Sunday

13. Financial Matters:

- To Approve the payments listed in October 18th 2016 agenda Appendix I: 16 payments for October 2016 totalling £4,843.71
- To Receive a Report on the Finances of the Council
- To Consider the Process for Setting the Budget and Precept for 2017/18
- Completion of External Audit
- To Amend the Bank Mandate for New Signatories
- To Sign the Direct Debit for Opus Energy

14. To Consider the Parish Council's Pensions Obligations

- Feedback from the Clerk on Pensions Seminars Attended

15. The Parish Rooms

- To Consider any Proposed Bookings or Issues

16. To Consider Issues of Importance:

- Parish Council Emails
- Grant Applications – to Receive Feedback from Festival on the Green
- Grant Applications – to Consider a Donation for the Village Christmas Tree
- Items for next Parish Council News

17. To Consider Correspondence Received Since the Previous Meeting

18. Items for Next Agenda

19. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

20. To Consider an Update on Traders' Temporary Parking in the Village Centre

21. To Consider a Draft Letter to a Resident

October 18th 2016 Agenda Appendix I

£

October Direct Debits

October Payments

GBR Phoenix Beard	Service Charge 29/9/16 – 24/12/16	725.58
ADT	Intruder Alarm Line & Monitoring	1,273.85
Grant Thornton	External Audit 2015/16	360.00
Royal British Legion	Donation for Wreaths	100.00
Salaries/Cllr Allowances	Oct 2016	1,751.92
HMRC	PAYE/NI Oct 2016	202.23
LGPS	Pension Contribution Oct 2016	281.42
H. Marczak	Admin Expenses Oct 2016	28.71
The Creaseline	Fortnightly Clean x 3	105.00
FCG Window Cleaning	Monthly Window Clean	15.00
	Total October 2016	4,843.71

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date