



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 7th March 2018

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 13th March 2018, at 7.00 pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Fiveways Café – Maxine Burrows to give an update on this new Drop In Facility**
- 3. Public Participation**
- 4. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 5. To Receive a Report from the Borough Councillors – if present**
- 6. To Approve the Minutes of the Meeting of the Council held on Tuesday 13th February 2018**
- 7. Actions from the Minutes of the previous meetings – Clerk’s update on progress**
- 8. To Consider Planning Applications:**
 - 2018/00436 - 30 Fishers Drive - 2 storey rear extension to form 1st floor bedrooms with family space to ground floor
- 9. To Consider any SMBC Issues**
 - Solihull Local Plan Review – monitoring and updates
- 10. To Consider Village Issues:**
 - Gardening/Landscaping/Islands
 - Welcome to the Village Signs
 - Hanging Baskets/Floral Decorations
 - Youth Facility/Youth Club
 - Village Green/Playground
 - Memorial
 - Litter Picks
 - Dickens Heath Sports Club Calendar
 - Community Chest

11. To Receive any reports from Councillors who have attended any outside groups or events

12. Financial Matters:

- To Approve the payments listed in March 13th 2018 agenda Appendix I: 1 direct debit and 17 payments totalling £4,452.33
- To Consider the Renewal of the Contract for Payroll Services and any Changes to Pension Arrangements for 2018/19
- To Receive a Report on the Finances of the Council

13. To Consider Arrangements for the Annual Parish Meeting on May 8th 2018

14. The Parish Rooms

- To Consider any Proposed Bookings or Issues

15. To Consider Issues of Importance:

- Parish Council Website and Email
- Grant Applications
- Items for next Parish Council News – May 2018

16. To Consider Correspondence Received Since the Previous Meeting

17. Items for Next Agenda

18. To Consider a Proposal to Move the Parish Offices from 1 Wharf House in to the Library in Dickens Heath

19. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

20. Proposal to Move Parish Offices from 1 Wharf House to Library – any issues that are confidential at this time

March 13th 2018 Agenda Appendix I

£

March Direct Debits

| | | |
|------|-------------|-------|
| Opus | Electricity | 33.06 |
|------|-------------|-------|

March Payments

| | | |
|--------------------------|-------------------------------|-----------------|
| Zurich | Annual Insurance 2018 | 892.42 |
| Dickens Heath Scouts | Grant towards Camping Trailer | 500.00 |
| Orton Media | PC News Jan/Mar/May 2018 | 219.00 |
| Maureen Holloway | Away Day costs | 106.00 |
| Salaries/Cllr Allowances | March 2018 | 2,036.30 |
| HMRC | PAYE/NI Mar 2018 | 161.70 |
| LGPS | Pension Contribution Mar 2018 | 328.15 |
| NEST | Pension Contribution Mar 2018 | 10.00 |
| H Marczak | Admin Exps Mar 2018 | 80.70 |
| The Creaseline | Fortnightly Clean | 70.00 |
| FCG Window Cleaning | Monthly Clean | 15.00 |
| | Total March 2018 | 4,452.33 |

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date