



## **Dickens Heath Parish Council**

To All Members of the Council

Dated: Wednesday 13<sup>th</sup> July 2016

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 19<sup>th</sup> July 2016, at 7.00 pm, for the purpose of transacting the following business.

**Helen Marczak**, Clerk to the Council

### **AGENDA**

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the previous meeting held on Tuesday 28<sup>th</sup> June 2016**
- 6. Actions from the Minutes of the previous meeting – Clerk's update on progress**
- 7. To Consider Planning Applications:**
  - 2016/01705 - 1 Brockhurst Lane - Cut back and reduce branches overhanging adjoining properties and road/footpath.
  - 2016/01743 - 7 Broom Lane - Orangery to rear of property.
  - 2016/01648 - 1 Meadow Pleck Lane - Oak (T2) – dead wood removal, remove feathers, reduce canopy by 20%; Pear (T3) – trim branches tips, remove dead wood, remove feathers; Oak (T4) – dead wood removal, 20% crown thinning, remove feathers and dying branches; Yew (T6) – dead wood removal, remove tips and feathers and thin canopy.
  - 2016/01692 - Dickens Heath Village Development, Main St - Vary condition 25 (affordable housing) of planning application 2011/952 for the payment of a commuted sum, or in the alternative the provision of local community benefit in the form of parking spaces.
  - 2016/00863 - Blythe Valley Park development
- 8. Planning Sub-Committee**
  - Neighbourhood Plan and Working Party

**9. To Consider Village Issues:**

- Gardening/Landscaping
- Replanting and Maintenance of Islands
- Welcome to the Village Signs
- Memorial
- Anti Social Behaviour
- Litter Picking – to Consider a Report to the Parish Council
- Solar Christmas Trees – to Consider an Order for Christmas 2016

**10. To Consider any SMBC Issues**

**11. To Receive any reports from Councillors who have attended any outside groups or events**

**12. To Consider the Process for Filling the Vacancies on the Parish Council, and a template Co-option Application Form**

**13. Financial Matters:**

- To Approve the payments listed in July 19<sup>th</sup> 2016 agenda Appendix I: 16 payments for July 2016 totalling £4,294.12
- To Receive a Report on the Finances of the Council

**14. To Consider Grievance Procedures for the Parish Council:**

- A draft Grievance Policy
- A model protocol for Councillor-Employee Relations

**15. The Parish Rooms**

- To consider any proposed bookings or issues
- To Consider a U3A request to use the rooms for planning a Xmas show

**16. To Consider Issues of Importance:**

- Parish Council Emails
- Grant Applications – to Consider an application from Dickens Heath Scouts Group
- Items for next Parish Council News

**17. To Consider Correspondence Received Since the Previous Meeting**

**18. Items for Next Agenda**

**19. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

**20. Car Parking in the Village Centre**

**21. Youth Group and Community Facilities**

## July 19<sup>th</sup> 2016 Agenda Appendix I

### Direct Debits

£

|             |  |       |
|-------------|--|-------|
| British Gas | Electricity May 11 <sup>th</sup> to June 30 <sup>th</sup> 2016 | 55.30 |
|-------------|--|-------|

### July Payments

|                            |                                |                 |
|----------------------------|--------------------------------|-----------------|
| Plantscape                 | Watering 2016                  | 1,455.60        |
| Horton Automatics          | Doors Service                  | 180.00          |
| Salter St & Shirley Parish | Youth Worker July 2016         | 250.00          |
| Salaries/Cllr Allowances   | July 2016                      | 1,677.05        |
| HMRC                       | PAYE/NI July 2016              | 247.23          |
| LGPS                       | Pension Contribution July 2016 | 270.26          |
| H. Marczak                 | Admin Expenses July 2016       | 73.68           |
| The Creaseline             | Fortnightly Clean x 2          | 70.00           |
| FCG Window Cleaning        | Monthly Window Clean           | 15.00           |
|                            | <b>Total July 2016</b>         | <b>4,294.12</b> |

### August Payments

|                          |                               |             |
|--------------------------|-------------------------------|-------------|
| Salaries/Cllr Allowances | August 2016                   | ) Figures   |
| HMRC                     | PAYE/NI August 2016           | ) available |
| LGPS                     | Pension Contribution Aug 2016 | ) early Aug |
| The Creaseline           | Fortnightly Clean x 2         | 70.00       |
| FCG Window Cleaning      | Monthly Window Clean          | 15.00       |
|                          | <b>Total August 2016</b>      |             |

Appendix I Payments Approved as Correct

Signed..... Date .....

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