



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 5th July 2017

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 11th July 2017, at 7.00 pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday 20th June 2017**
- 6. Actions from the Minutes of the previous meetings – Clerk's update on progress**
- 7. To Consider Planning Applications:**
 - 2017/01546 - 12 Tythe Barn Lane - Lounge and sitting room extension
 - 2017/01596 - 24 Three Acres Lane - Oak – reduce easterly & southern part of crown, specifically covering the branches that hang over 2 neighbour's gardens & driveway. The work would cover the branches up to around 3m high & cut back to around 100cm back into the owner's property.
- 8. An Update on Literary Litter Pickers – the Community Litter Picks**
- 9. To Consider an Update on the Floral Displays and Dickens Heath in Bloom**
- 10. To Consider Engaging with Richborough, as recommended by SMBC, with regard to a Public Information Event for their Development Proposals**
- 11. To Consider any SMBC Issues**

12. To Consider Village Issues:

- Gardening/Landscaping
- Replanting and Maintenance of Islands
- Welcome to the Village Signs
- Youth Facility
- Memorial
- Village Post Office

13. To Receive any reports from Councillors who have attended any outside groups or events

14. To Consider an Update on the Parish Council Away Day

15. Financial Matters:

- To Approve the payments listed in July 11th 2017 agenda Appendix I: 1 direct debit and 13 payments totalling £2,359.19, plus the payments for August once the figures are available.
- To Receive a Report on the Finances of the Council

16. The Parish Rooms

- To Consider any Proposed Bookings or Issues

17. To Review the Standing Orders and Financial Regulations

18. To Consider Issues of Importance:

- Parish Council Website and Emails, and Neighbourhood Plan Website
- Grant Applications
- Items for next Parish Council News

19. To Consider Correspondence Received Since the Previous Meeting

20. Items for Next Agenda

21. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

22. Community Facilities

23. Traders' Temporary Parking

24. PC Staffing over the Summer

July 11th 2017 Agenda Appendix I

£

July Direct Debits

Water plus	Water bill – 6 months	88.45
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July Payments

Salaries/Cllr Allowances	July 2017	1,624.95
HMRC	PAYE/NI July 2017	158.90
LGPS	Pension Contribution July 2017	328.15
NEST	Pension Contribution July 2017	10.00
H Marczak	Admin Expenses July 2017	63.74
The Creaseline	Fortnightly Clean x 2	70.00
FCG Window Cleaning	Monthly Window Clean	15.00
	Total July 2017	2,359.19

August Payments

Plantscape	Floral Decorations/Watering) figures
Salaries/Cllr Allowances	Aug 2017) available
HMRC	PAYE/NI Aug 2017) early
LGPS	Pension Contribution Aug 2017) August
The Creaseline	Fortnightly Clean x 2	70.00
FCG Window Cleaning	Monthly Window Clean	15.00

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date