



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 11th January 2017

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 17th January 2017, at 7.00 pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the previous meeting held on Tuesday 15th November 2016**
- 6. Actions from the Minutes of the previous meeting – Clerk's update on progress**
- 7. To Consider Planning Applications:**
- 8. Solihull Local Plan Consultation:**
 - To Consider the Results of the Residents' Survey to Date
 - To Consider a Report on the SLP and the Parish Council's Response to the Consultation
- 9. Planning Sub-Committee**
- 10. Neighbourhood Plan Sub-Committee**
 - To Confirm Standing Orders relating to committees of the Parish Council
 - To Confirm the Chair of the Neighbourhood Plan Sub-Committee
 - To Consider Proposed Terms of Reference for the Sub-Committee
 - To Consider the Use of Advice from the Prince's Trust and a Possible Donation to the Trust
- 11. To Discuss the Removal of Safety Fencing at the David Wilson Site**
- 12. To Consider any SMBC Issues**

13. To Consider an Update on Dickens Heath Sports Club

14. To Consider Village Issues:

- Gardening/Landscaping
- Expansion of Floral Displays
- Replanting and Maintenance of Islands
- Welcome to the Village Signs
- Memorial - to Consider the Options
- Anti-Social Behaviour
- Resident Request for Some Dog Bins

15. To Receive any reports from Councillors who have attended any outside groups or events

16. Financial Matters:

- To Approve the payments listed in January 17th 2017 agenda Appendix I: 2 direct debits and 14 payments totalling £2,770.46 for December 2016 and 3 direct debits and 14 payments totalling £2,881.59 for January 2017 plus additional payments of £166 for the Solihull Local Plan flyers and £955.37 to Zurich for the annual parish council insurance.
- To Consider New Advice regarding Councillors' Allowances
- To Consider the Council Tax Base for 2017/18 and to Approve the Budget and Precept for 2017/18
- To Receive a Report on the Finances of the Council

17. The Parish Rooms

- To Consider any Proposed Bookings or Issues
- Fire Risk Assessment

18. To Consider Issues of Importance:

- Parish Council Emails
- Grant Applications
- Items for next Parish Council News

19. To Consider Correspondence Received Since the Previous Meeting

20. Items for Next Agenda

21. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

22. To Consider an Update on Traders' Temporary Parking in the Village Centre

23. To Consider Staff Issues

- Unused Annual Leave at the Year End
- Letter to Staff re Pension

January 17th 2017 Agenda Appendix I

£

December Direct Debits

British Gas	Electricity Final Bill	64.57
British Gas	Gas Final Bill	43.17

December Payments

Initial PAT Testing	PAT Test 2016	55.00
DH Directory	3 Bi-monthly Pages	209.00
H Marczak	Coffee Cloud – Remembrance Refreshments	73.00
Salaries/Cllr Allowances	Dec 2016	1,754.51
HMRC	PAYE/NI Dec 2016	203.84
LGPS	Pension Contribution Dec 2016	282.37
The Creaseline	Fortnightly Clean x 2	70.00
FCG Window Cleaning	Monthly Window Clean	15.00
	Total December 2016	2,770.46

January Direct Debits

Opus	Gas	76.85
Opus	Electricity (this is wrong!)	197.98
Severn Trent	Water Charges 6 months to Dec 2016	92.29

January Payments

GBR Phoenix Beard	Ground Rent 2017	166.01
Plantscape ??	Solar Xmas Trees	
Salaries/Cllr Allowances	Jan 2017	1,702.51
HMRC	PAYE/NI Jan 2017	167.62
LGPS	Pension Contribution Jan 2017	262.49
H Marczak	Admin Expenses Dec/Jan	130.84
The Creaseline	Fortnightly Clean x 2	70.00
FCG Window Cleaning	Monthly Window Clean	15.00
	Total January 2017	2,881.59

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date