



Dickens Heath Parish Council

To All Members of the Council

Dated: Wednesday 7th February 2018

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 13th February 2018, at 7.00 pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

AGENDA

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the Meeting of the Council held on Tuesday 9th January 2018**
- 6. Actions from the Minutes of the previous meetings – Clerk's update on progress**
- 7. To Consider Planning Applications:**
 - 2018/00344 - 2 Haresfield - Fell 1 no. oak tree (9), reduce 8 no. branches extending to the roof of the house by 4m on 1 no. oak tree (8)
- 8. To Consider any SMBC Issues**
 - Solihull Local Plan Review – monitoring and updates
- 9. To Consider Village Issues:**
 - Gardening/Landscaping/Islands
 - Welcome to the Village Signs
 - Hanging Baskets/Floral Decorations
 - Youth Facility/Youth Club
 - Village Green/Playground
 - Memorial
 - Traders' Temporary Parking
 - Litter Picks
 - Nature Reserve
 - Dickens Heath Sports Club Calendar

10. To Receive any reports from Councillors who have attended any outside groups or events

11. Financial Matters:

- To Approve the payments listed in February 13th 2018 agenda Appendix I: 4 direct debits and 17 payments totalling £7,301.10
- To Consider and Approve the Insurance Renewal
- To Consider the Appointment of the Internal Auditor
- To Receive a Report on the Finances of the Council

12. To Consider a Date for the Annual Parish Meeting and the Proposal for a 'Community Chest' for which Community Groups can Bid

13. The Parish Rooms

- To Consider any Proposed Bookings or Issues

14. To Consider Issues of Importance:

- Parish Council Website and Email
- Grant Applications
- Items for next Parish Council News – March 2018

15. To Consider Correspondence Received Since the Previous Meeting

16. Items for Next Agenda

17. To Consider a Proposal to Move the Parish Offices from 1 Wharf House in to the Library in Dickens Heath

18. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.

19. Proposal to Move Parish Offices from 1 Wharf House to Library – any issues that are confidential at this time

February 13th 2018 Agenda Appendix I

£

February Direct Debits

PWLB	Loan Repayment	2,458.68
Opus	Gas (month to Jan 2 nd 2018)	56.25
Opus	Gas (month to Feb 2 nd 2018)	67.27
Opus	Electricity	31.85

February Payments

Dickens Heath Sports Club	Grant for Car Park Lighting	2,050.00
WALC	Data Protection course x2	60.00
WALC	Councillor Induction course	30.00
Sapphire Managet Services	Call Out – Alarm	60.00
Salaries/Cllr Allowances	February 2018	1,715.88
HMRC	PAYE/NI Feb 2018	161.90
LGPS	Pension Contribution Feb 2018	328.15
NEST	Pension Contribution Feb 2018	10.00
H Marczak	Fire Proof Box/Admin Exp Feb 2018	186.12
The Creaseline	Fortnightly Clean	70.00
FCG Window Cleaning	Monthly Clean	15.00
	Total February 2018	7,301.10

Appendix I Payments Approved as Correct

Signed..... Date

Signed..... Date