



## **Dickens Heath Parish Council**

To All Members of the Council

Dated: Thursday 11<sup>th</sup> February 2016

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 16<sup>th</sup> February 2016, at 7.30 pm, for the purpose of transacting the following business.

**Helen Marczak**, Clerk to the Council

### **AGENDA**

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Receive a Report from the Borough Councillors – if present**
- 5. To Approve the Minutes of the previous meeting held on Tuesday 19<sup>th</sup> January 2016**
- 6. Actions from the Minutes of the previous meeting – Clerk's update on progress**
- 7. To Consider Planning Applications:**
  - 2016/00171 - 70 Tythe Barn Lane - Single storey rear kitchen extension
  - 2016/00254 - 89 Birchy Close - Works to 12 no. trees. T1, T2, T3, T5, T6, T8 Oaks – 33% crown reduction, T4, T7 twin-oaks 33% crown reduction and remove lower branches, T9, T10 Silver Birches – 33% crown reduction, T11 Rowan – fell and T12 Silver Birch – fell.
- 8. Planning Sub-Committee**
  - Report on Neighbourhood Plan
- 9. SMBC Issues:**
  - To Consider the Outcome of the Meeting with SMBC Planning Officers
  - To Consider the Maintenance Schedule for Dickens Heath & a Proposal for Cleansing the Dangerously Slippery Block Paving
  - Covenant on the Village Public Areas – to Consider approaching SMBC for advice
  - To Consider the Traffic Regulation Order – additional double yellow lines in DH

- 10. To Consider any Issues regarding Current and Future Developments**
  - Elegant Homes
  - Other
- 11. To Consider the Maintenance of Islands**
- 12. To Consider the Status of the Village Green and Playground**
- 13. To Consider a Response to a Proposed Church of England presence in the village**
- 14. To Consider Recent Anti Social Behaviour in the Village**
- 15. To Consider any Gardening/Landscaping issues**
- 16. To Receive any reports from Councillors who have attended any outside groups or events**
  - SAC Meeting
  - Meeting with Gary Palmer about school places
  - DH Youth Club
- 17. To Consider Suitable Sites for ‘Welcome to the Village’ Signs**
- 18. Financial Matters:**
  - To Approve the payments listed in February 16<sup>th</sup> 2016 agenda Appendix I: 4 direct debits and 19 cheques totalling £10,988.52
  - To Receive a Report on the Finances of the Council
  - To Consider the Appointment of the Internal Auditor
- 19. The Parish Rooms**
  - To consider any proposed bookings or issues
  - To discuss the Friday Breast Feeding Café, which is losing its NHS funding
  - To consider a request by a resident to run shorthand classes
  - To consider the position of Barnardos given that the Dickens Heath shop is closing
- 20. To Consider Issues of Importance:**
  - Progress of SMBC Works
  - Items for next Parish Council News
- 21. To Consider when to hold the Annual Parish Meeting**
- 22. To Consider a Proposed Amendment to Standing Orders:**
  - Section 9(b): Motions for a meeting that require written notice to be given to the proper officer  
A proposal to add: ‘All papers for discussion shall be sent to the proper officer in time to be distributed to Councillors with the meeting papers at least 5 clear days before the meeting’.
- 23. To Consider Correspondence Received Since the Previous Meeting**

**24. Items for next agenda**

- Centro to present their pre planning application plans for the Whitlocks End train station car park
- Grant Application Form

**25. To resolve that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

**26. To Consider the Litter Picker/Handyperson Vacancy**

## February 16<sup>th</sup> 2016 Agenda Appendix I

<b>Direct Debits</b>		<b>£</b>
PWLB	Loan Repayment	2,570.12
Severn Trent	Water	83.40
BT	Broadband Services	92.10
BT	Phone Services	93.58
 <b>Cheque Payments</b>		
SMBC	Clerk Salary Q3 plus Jan	5,903.71
British Gas	Gas Q to 25/1/16	297.93
Horton Automatics	Doors Service	180.00
Solihull MBC	Fee for Memorial planning application	195.00
Carasol Web Solutions	Website/Emails hosting/support 2016/17	408.00
Salter St & Shirley Parish	Youth Worker Feb 2016	250.00
S. Morris Managet Services	Litter Picking Jan 2016	144.00
Salaries/Cllr Allowances	Feb 2016	567.99
HMRC	PAYE Feb 2016	57.00
H. Marczak	Admin Expenses Feb 2016	60.69
The Creaseline	Fortnightly Clean x 2	70.00
FCG Window Cleaning	Monthly Window Clean	15.00
	<b>Total February 2016</b>	<b>10,988.52</b>

Appendix I Cheque Payments Approved as Correct

Signed..... Date .....