



## **Dickens Heath Parish Council**

To All Members of the Council

Dated: Wednesday 15<sup>th</sup> April 2015

You are hereby summoned to attend the Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on Tuesday 21<sup>st</sup> April 2015, at 7.00 pm, for the purpose of transacting the following business.

**Helen Marczak**, Clerk to the Council

### **AGENDA**

- 1. To Receive Apologies for Absence and Accept Reasons**
- 2. Public Participation**  
To hear and consider the public's views and questions on the following:
  - i) Highway Issues/Parking**
  - ii) Village Maintenance/Litter**
  - iii) Garden Squares II**
  - iv) Future Developments**
  - v) Other Issues**
- 3. To Receive Declarations of Interest/Written Requests for Dispensations for Personal and Disclosable Pecuniary Interests and to Grant Any as Appropriate**
- 4. To Consider any Gardening/Landscaping issues**
- 5. To Receive a Report from the Borough Councillors – if present**
- 6. To Approve the Minutes of the previous meeting held on Tuesday 17<sup>th</sup> March 2015**
- 7. To Approve in Principle the Minutes of the Annual Parish Meeting held on Tuesday 17<sup>th</sup> March 2015**
- 8. Actions from the Minutes of the previous meeting – Clerk's update on progress**
- 9. To Consider Planning Applications:**
  - 2015/50443 - 1 Parkridge House, Main St - Prior notification for a change of use from office building (part) to 4 no. one bed studio apartments (flats 23 – 26). Parking will be provided within existing car park.
- 10. Financial Matters:**
  - To Approve the payments listed in April 21<sup>st</sup> 2015 agenda Appendix I: 1 direct debit and 1 cheque totalling £347.85 for the year end, plus 2 direct debits and 14 cheques totalling £8,663.97 for April 2015.

- To Receive and Approve the End of Year Financial Statements
- To Discuss the Parish Rooms Electricity Contract

**11. To Receive any reports from Councillors who have attended any outside groups or events**

**12. To Consider any Update on the Tidbury Green Lowbrook Farm Enquiry**

**13. Village Survey - To Consider the Results and Work so far**

**14. To Consider the Fire Risk Assessment undertaken on the Parish Rooms**

**15. To Consider any Update on the SMBC Schedule of Works for Dickens Heath**

**16. To Consider a Request for a Donation towards the Library Summer Reading Challenge**

**17. To Sign the Maintenance Agreement with SMBC for 3 Traffic Islands**

**18. The Parish Rooms**

- To consider any proposed bookings or issues

**19. To Consider any Ongoing References:**

- Litter Collection
- Village War Memorial
- Youth Facilities/Club
- Hanging Baskets
- Planting of Roundabouts
- Traffic Issues
- Elections 2015
- Database of Managing Agents in the Village
- Action Plan for Next 5 Years
- Items for next Parish Council News

**20. To Consider Correspondence Received Since the Previous Meeting**

**21. Items for next agenda**

**22. To Consider that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras I and II Part I of Schedule 12A of the Local Government Act 1972, that the press and public be temporarily excluded and they are instructed to withdraw.**

**23. To Consider Proposals for the Village Playground and Village Green**

**24. To Consider Additional Hours Worked by the Clerk and Admin Assistant**

## April 21<sup>st</sup> 2015 Agenda Appendix I

<b>Direct Debits included in 2014/15 End of Year</b>		<b>£</b>
Severn Trent Water	Water Services	12.85
<b>Cheque Payments included in 2014/15 End of Year</b>		
Orton Media	Survey leaflets print/distribn	335.00
<b>Total End of Year</b>		<b>347.85</b>

### April 2015/16:

<b>Direct Debits</b>		<b>£</b>
PWLB	Loan Repayment	5,625.11
BT	Broadband Services Apr-Jun 2015	85.20
<b>Cheque Payments</b>		
GBR Phoenix Beard	Service Charge 25/3 – 23/6/15	702.14
ADT Fire & Security	Maint of Emergency Lighting 2015/16	119.27
WALC	Subscription 2015/16	737.00
Diane Malley	Payroll Services 2015/16	60.00
Tanworth & Camp Hill CC	Grant for 2015/16	333.00
Salter St & Shirley Parish	Youth Worker April 2015	250.00
S. Morris Managet Services	Litter Picking Mar 2015	180.00
S. Morris	Litter Sack on Wheels	39.94
Salaries	April 2015	159.59
H. Marczak	APM Refreshments	78.41
H. Marczak	PC Maintenance/Additional RAM	84.00
H. Marczak	Admin Expenses April 2015	125.31
The Creaseline	Fortnightly Clean x 2	70.00
FCG Window Cleaning	Monthly Window Clean	15.00
<b>Total April 2015</b>		<b>8,663.97</b>

Appendix I Cheque Payments Approved as Correct

Signed..... Date .....