



Dickens Heath Parish Council

To All Members of the Council

Dated: Friday May 15th 2015

You are hereby summoned to attend the Annual Meeting of the Parish Council of Dickens Heath to be held in the Parish Council Rooms, Waterside, off Rumbush Lane on **Thursday 21st May 2015**, at 7.00 pm, for the purpose of transacting the following business.

Helen Marczak, Clerk to the Council

Please note the change of day to a Thursday for this meeting only.

AGENDA

- 1. Election of Chairman**
- 2. To Receive the Chairman's Declaration of Acceptance of Office**
- 3. Record of Members Present, to Receive Apologies for Absence and Accept Reasons**
- 4. Public Participation**
To hear and consider the public's views and questions on the following:
 - i) Highway Issues/Parking**
 - ii) Village Maintenance/Litter**
 - iii) Garden Squares II**
 - iv) Future Developments**
 - v) Other Issues**
- 5. To Receive Declarations of Interest/Written Requests for Dispensations for Disclosable Pecuniary Interests and to Grant any as appropriate**
- 6. To Consider any Gardening/Landscaping Issues**
- 7. To Receive a Report from the Borough Councillors - if present**
- 8. To Receive all Councillors' Declaration of Acceptance of Office, and to decide when any Declarations of Acceptance of Office which have not been received shall be received**
- 9. To Receive all Councillors' Declaration of Pecuniary Interest form and Code of Conduct Agreement**
- 10. To Decide whether to elect a Vice Chair**
- 11. To Consider whether to accept Councillor's Allowances**
- 12. To Consider whether to attend Training for New Councillors**
- 13. To Agree Dates of and Venue for Council Meetings for the Year**
- 14. To Resolve whether to establish any Committees, including a Planning Committee**

15. To Appoint Representatives to sit on outside bodies

16. To Agree Cheque Signatories and Sign the Bank Mandate

17. To Agree to Review Standing Orders and Financial Regulations

18. To Approve the Minutes of the previous meeting held on Tuesday 21st April 2015

19. Actions from the Minutes of the previous meeting – Clerk's update

20. To Consider Planning Applications:

- 2015/50665 - The Cart House, Whitlocks End Farm, Bill's Lane - Change of use from office use (consent PL/2008/01384/CU – 2008/1475) to holiday let.
- 2015/50666 - The Ginny Ring, Whitlocks End Farm, Bill's Lane - Remove condition no. 2 (holiday let restriction) on planning application 2006/2739 for The Ginny Ring so that the property can be used for permanent residential accommodation.
- 2015/50667 - Meadow View, Whitlocks End Farm, Bill's Lane - Remove condition no. 2 (holiday let restriction) on planning application 2006/2739 for Meadow View/The Bull Pen so that the property can be used for permanent residential accommodation.
- 2015/50668 - The Pig Barn, Whitlocks End Farm, Bill's Lane - Remove condition no. 2 (holiday let restriction) on approved planning application PL/2006/00636/FULL (2006/2739/S) for The Pig Barn so that the property can be used for permanent residential accommodation.
- 2015/50778 - 8 Hitherside - Ground floor rear extension to form an orangery.

21. Financial Matters:

- To Approve the payments listed in May 21st 2015 agenda Appendix I: 3 direct debits and 10 cheques totalling £5,272.34
- To Receive a Report on the Finances of the Council
- To Receive feedback from the Internal Audit
- To Receive the Asset Register, Risk Assessment/Management document 2015/16
- To Approve and Sign the Annual Return for 2014/15

22. The Parish Rooms – to discuss any proposed bookings or issues

23. To Consider Issues of Importance:

1. Formalities of Decision Making in meetings including Voting
2. The future of the Parish Rooms and a possible further Capital Repayment
3. Garden Squares II
4. Construction Traffic
5. Parking Restrictions and Parking at Whitlocks End Train Station
6. Progress of SMBC Works
7. Griffin Lane Flood Defence Fencing
8. Letters of Concern from Residents
9. Improving Corporate Identity and Accessibility of Councillors to Residents
10. Village Survey
11. Village Playground and Village Green
12. Village Memorial
13. Introductory Meetings with SMBC Officers/DHMC Officers
14. Parliamentary Election Results

24. To Consider Correspondence Received Since the Previous Meeting

25. Items for next agenda

May 21st 2015 Agenda Appendix I

Direct Debits		£
Npower	Electricity 5.2.15-7.5.15	213.32
Severn Trent	Water Services April 2015	12.87
BT	Phone Line Q to May 2015	72.52
Cheque Payments		£
Solihull MBC	Clerk salary Jan – Mar 2015	3,361.00)
Solihull MBC	CIlr allowances Jan – Mar 2015	432.72)
Solihull MBC	Donation to the Library	100.00
W.J. Robinson	Internal Audit 2014/15	144.00
Salter St & Shirley Parish	Youth Worker – May 2015	250.00
S. Morris Managet Services	Litter Picking – April 2015	144.00
Salaries	Admin Support – May 2015	288.49
Helen Marczak	Admin Expenses including Survey Monkey Monthly fee & computer repair	133.42
The Creaseline	Cleaning – fortnightly x 2	70.00
The Creaseline	Cleaning – fortnightly x 1	35.00
FCG Window Cleaning	Monthly clean	15.00
Total		5,272.34

Appendix I Cheque Payments Approved as Correct

Signed..... Date